

DENMEAD PARISH COUNCIL



Minutes of the Highways & General Purposes Committee Meeting Held on Wednesday 19th January 2022 at 7.30pm At the Old School

Members: Cllr I Brown (**Chairman**) (P) Cllr K Scholey
Cllr K Andreoli (P) Cllr D Searle (P)
Cllr A Berry (P) Cllr D Stallard
Cllr M Clay Cllr G West
Cllr P Langford-Smith (P)

Also present: Shelley Holliday (Deputy Operations Manager), Jo Hollingshead (Minute Clerk), one member of the public.

045/22H Apologies: Apologies were received from Cllrs West and Scholey.

046/22H Declarations of Interest: There were no Declarations of Interest to note.

047/22H Minutes of Previous Meeting: The Minutes of the Council Meeting held on 1st December 2021 were submitted for approval. **It was RESOLVED that the minutes of the meeting be accepted as an accurate record and were duly signed by the Chairman at the meeting.**

048/22H Public Participation (S.0.3 e): The meeting recessed at 7.32pm for a public participation session and resumed at 7.34pm.

049/22H Matters Arising and Outstanding Matters from Previous Minutes: The following Matters Arising and Outstanding Matters from Previous Minutes were discussed:

1. Actions List: The Actions List was previously circulated. **NOTED.**

2. Flowerbed sponsorship signage: Please refer to the Actions List for an update on Horizon. Pearsons is reviewing costs before confirming sponsorship. **NOTED.**

3. Speedwatch:

3.1 Minute Ref 038/22H (5) – the Speedwatch Co-Ordinator has advised that they cannot support the Auto Speedwatch device. After discussion, **it was UNANIMOUSLY RESOLVED to contact Donna Jones, Police & Crime Commissioner for Hampshire & Isle of Wight to advise that the Auto Speedwatch device would have an impact on speeding in Denmead, and to request police support for its' use.** It was also **UNANIMOUSLY RESOLVED to purchase a handheld Speedwatch device at a cost of £179.** Ms Jones is also to be invited to the next Beat Surgery and to the Safer Neighbourhoods Panel.

**Action:
Dep Op
Mgr**

3.2 One of the “reduce speed” flashing signs has water damage. After discussion, **it was UNANIMOUSLY RESOLVED to purchase a “smiley face” replacement flashing sign if the cost is no more than a like for like replacement.**

**Action:
Dep Op
Mgr**

4. Finial Post Cleaning: Minute Ref 032/22H – The Deputy Operations Manager has scheduled a meeting with Croner for the end of January to finalise a Risk Assessment for the cleaning of the finial posts, and this will be presented at the next Highways & General Purposes Committee meeting. **NOTED.**

5. WCC bin emptying: Minute Ref 017/22H (6) – WCC have responded with a small list of WCC owned dog bins that will now be added to their contracts. **NOTED.**

6. Terms of Reference: The Terms of Reference for the Highways & General Purposes Committee were reviewed. **It was UNANIMOUSLY RESOLVED to make two amendments as discussed.** The Chairman thanked Cllr Searle for her work on this.

**Action:
Dep Op
Mgr**

050/22H Correspondence: One item of correspondence has been received:

1. A village resident wishes to make a donation towards tree or flower planting in the village. It was discussed that DPC is not able to accept donations. **It was UNANIMOUSLY RESOLVED to reply to the resident to invite her to sponsor a flowerbed or purchase a tree to be planted on the recommendation of the Head Groundsman.**

**Action:
Dep Op
Mgr**

051/22H Denmead Involvement with District Policing Team: A Beat Surgery was held recently. The next Safer Neighbourhoods Panel will meet on 28th April 2022, and **it was UNANIMOUSLY RESOLVED to investigate the purchase of a banner to advertise the event.**

**Action:
Dep Op
Mgr**

052/22H Denmead Works Phase II: No further progress has been made. After discussion, **it was UNANIMOUSLY RESOLVED that Cllr Langford-Smith will contact Ms Wright to request an on-site meeting, copying in Cllr Humby.**

**Action:
Cllr L-S**

053/22H Burial Ground: The following matters were discussed:

1. Applications: The list of applications received since 1st December 2021 were received. **NOTED.**

2. Cemetery Lane Resurfacing: It was discussed that the whole of the lane needs resurfacing. **It was UNANIMOUSLY RESOLVED to obtain costings for the works from Benlee and to arrange a meeting on site to include Cllr West.**

**Action:
Dep Op
Mgr**

3. Extension of Denmead Burial Ground: There is no update to report.

4. Memorial Safety Testing: Minute Ref 033/22H (11) – A faculty has now been received from the Diocese to carry out manual headstone testing. After discussion, **it was UNANIMOUSLY RESOLVED to obtain costs from the stonemasons and Memsafe for repair of unsafe headstones, and to contact owners who have previously responded regarding their unsafe headstones to advise them of the repair required to avoid the headstone being removed as a health and safety issue.**

**Action:
Dep Op
Mgr**

5. Burial Ground Drainage: The Head Groundsman has reported some health and safety concerns regarding the drainage work at the Burial Ground. The drainage company are assessing the issues from photographs and the Deputy Operations Manager will arrange a meeting if necessary. **NOTED.**

6. Correspondence: Two items of correspondence have been received concerning sinking of a new grave and excess water. After discussion, **it was UNANIMOUSLY RESOLVED to ask the Head Groundsman to top up and turf any sunken areas as necessary.**

**Action:
HG**

The meeting closed at 8.32pm.

The next scheduled meeting of the Highways & General Purposes Committee will take place at the Old School at 7.30pm on Wednesday 2nd March 2022

Signed: _____ Date: _____

Please note minutes of meetings are published in draft form as soon as possible on the website to help residents. However, they do not become the formal record of the meeting until agreed or otherwise at the next meeting. Therefore, you should always check to see whether any amendments have been made.