

DENMEAD PARISH COUNCIL



Minutes of the Highways & General Purposes Committee Meeting Held on Wednesday 2nd March 2022 at 7.30pm At the Old School

<u>Members:</u>	Cllr I Brown (Chairman)	(P)	Cllr K Scholey	
	Cllr K Andreoli	(P)	Cllr D Searle	(P)
	Cllr A Berry	(P)	Cllr D Stallard	
	Cllr M Clay		Cllr G West	
	Cllr P Langford-Smith	(P)		

Also present: Shelley Holliday (Deputy Operations Manager), Jo Hollingshead (Minute Clerk).

053/22H Apologies: Apologies were received from Cllrs Scholey, Stallard and West.

054/22H Declarations of Interest: There were no Declarations of Interest to note.

055/22H Minutes of Previous Meeting: The Minutes of the Council Meeting held on 19th January 2022 were submitted for approval. **It was RESOLVED that the minutes of the meeting be accepted as an accurate record and were duly signed by the Chairman at the meeting.**

056/22H Public Participation (S.0.3 e): There was no requirement for a public participation session.

057/22H Matters Arising and Outstanding Matters from Previous Minutes: The following Matters Arising and Outstanding Matters from Previous Minutes were considered. The Actions List and Memo (previously circulated) were **NOTED**.

1. Flowerbed sponsorship signage:

1.1 The Pearsons' signage is in production. **NOTED**.

1.2 A memo was received and circulated about the Pearsons location request. After discussion, Members were reminded of the resolution from the meeting held on 22nd September 2021: **"it was UNANIMOUSLY RESOLVED to place sponsorship signs next to the sponsored flowerbeds and not in the flowerbeds, giving sponsor details and stating that the flowerbeds are kindly maintained by Denmead in Bloom."** (Minute Ref 028/22H (8.2)).

**Action:
Dep Op
Mgr**

1.3 The Deputy Operations Manager has revised the Sponsorship document. **It was UNANIMOUSLY RESOLVED to republish the original sponsorship flyer and to distribute it to shops in the village.**

**Action:
Dep Op
Mgr**

2. Speedwatch:

2.1 A Speedwatch gun was purchased under SAGE code 7183. **NOTED**.

2.2 A traffic warning "flashing smiley face" sign was purchased under SAGE codes 3011 and 3020. **NOTED**.

2.3 DPC met with the Police & Crime Commissioner, at which it was discussed that the issue of speeding is the priority for the village. The Police & Crime Commissioner agreed at the meeting that DPC could trial an automatic device that captures speeding information including a photograph of the vehicle, and whether it is taxed and insured. **It was UNANIMOUSLY RESOLVED to purchase the recommended equipment and to undertake the trial.**

**Action:
Dep Op
Mgr**

3. Final Post Cleaning – Village Warden: A detailed Risk Assessment was presented to Committee and a Memo received. Members were reminded of the resolution from the meeting held on 1st December 2021: “**it was UNANIMOUSLY RESOLVED to provide the necessary materials for Mark White to carry out the cleaning of the Final rings and posts.**” (Minute Ref 043/22H). Further to the previous resolution, **it was UNANIMOUSLY RESOLVED to provide the necessary equipment for the job and for the job to be undertaken without the use of ladders.**

**Action:
Dep Op
Mgr**

4. Damage to Gate Sign: Damage to the “gate” sign from Waterlooville into Denmead was reported. **It was UNANIMOUSLY RESOLVED to ask the Head Groundsman if the repairs can be undertaken in-house, and if not, to report the matter to Hampshire Highways.**

**Action:
Dep Op
Mgr**

058/22H **Correspondence:** No items of correspondence have been received.

059/22H **Denmead Involvement with District Policing Team:**

1. The next Beat Surgery will take place on Saturday 12th March from 10am to 12 noon. This is being advertised regularly on social media and the website. **NOTED.**

2. The Safer Neighbourhoods meeting date has been changed to Thursday 21st April to hold it at the Community Centre. The Police, Neighbourhood Services and District Councillors have all been advised and the meeting has been advertised on social media and the website. **NOTED.**

2.1 A banner has been designed and ordered to advertise the SNP meeting at the Community Centre. **NOTED.**

060/22H **Denmead Works Phase II:** A meeting was held between DPC, HCC and Havant Borough Council regarding the school crossing on Hambledon Road, the chicanes on Forest Road and methods to slow traffic approaching Inhams Lane. Work is due to commence in May/June if it is all approved by HCC.

**No
action
required**

061/22H **Burial Ground:** The following matters were discussed:

1. Applications: The list of applications received since 20th January 2022 was received. **NOTED.**

2. Cemetery Lane Resurfacing: A memo was circulated with the outcome of the meeting with the contractor, together with a quote. **It was UNANIMOUSLY RESOLVED to ask the RFO if funds could be borrowed to carry out the work.** The Deputy Operations Manager was also asked to find out how much had been spent on repairs over the previous 5-10 years.

**Action:
Dep Op
Mgr**

3. Extension of Denmead Burial Ground: An update was received from Hallam advising that they “have commissioned the surveys that will determine if the land around the existing cemetery is suitable for burials.” **NOTED.**

4. Memorial Safety Testing: Costs have been received from 3 stonemasons for memorial repairs. **It was UNANIMOUSLY RESOLVED to accept the best value of the three quotes.**

**Action:
Dep Op
Mgr**

5. Memorial Headstones: It was discussed that for any new memorial installations, stonemasons should be instructed to raise headstones using concrete plinths and install them off plots in virgin ground. **It was UNANIMOUSLY RESOLVED to amend the wording in the Burial Ground Regulations to include this instruction, and to adopt the amended Regulations at the next meeting.**

**Action:
Dep Op
Mgr**

6. Waterlogged plot in Old Burial Ground: The Head Groundsman has reported that the plot can be raised to level it and alleviate some of the water. The owner has been requested to remove the headstone before work commences and replace once work has been completed. **NOTED.**

7. Replacement Memorial Plaque Wall: Cllr Searle provided photos of options available and agreed to obtain estimates. The replacement wall is to be considered in next year's budget.

Action:
Cllr
Searle

8. Burial Ground Drainage: A Memo was received on the outcome of the meeting at the Burial Ground between the Chairman, Cllr West, and the Head Groundsman. There are two main issues, which the Head Groundsman wishes to outsource. Therefore, **it was UNANIMOUSLY RESOLVED to contact the Burial Ground Drainage company to rectify both issues.**

Action:
Dep Op
Mgr

9. Correspondence: No items of correspondence have been received.

The meeting closed at 8.38pm.

The next scheduled meeting of the Highways & General Purposes Committee will take place at the Old School at 7.30pm on Wednesday 13th April 2022

Signed: _____ **Date:** _____

Please note minutes of meetings are published in draft form as soon as possible on the website to help residents. However, they do not become the formal record of the meeting until agreed or otherwise at the next meeting. Therefore, you should always check to see whether any amendments have been made.