



PARISH COUNCIL OF DENMEAD

MINUTES OF THE HIGHWAYS and GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 27th MAY 2020 VIA A SCHEDULED VIDEO MEETING, COMMENCING AT 7.30 pm

Members:	Cllr I Brown (Chairman)	(P)
	Cllr K Andreoli	(P)
	Cllr P Langford-Smith	(P)
	Cllr D Carson	(P)
	Cllr M Clay	(P)
	Cllr N Rusbridger	(P)
	Cllr K Scholey	(P)
	Cllr G West	
	Cllr R Whatley	

Also Present: One member of the public was in attendance. District Cllr Read and Lydia Merriman, Deputy Clerk to the Council.

023/21H **Apologies:** No apologies were received. **Noted.**

024/21H **Declarations of Interest:** There were no declarations of interest made at this time. **Noted.**

025/21H **Minutes of the Previous Meeting:** The minutes of the meeting held on 15th April 2020 were submitted for approval. **It was RESOLVED that these minutes be accepted as an accurate record and were duly signed by the Chairman of the meeting.**

026/21H **Public Participation:** At 7.33pm the meeting recessed into open forum to allow comments and questions from members of the public. The meeting re-convened at 7.35pm. **Noted.**

It was RESOLVED that item 12 b) on the Agenda should be dealt with in the following order:

027/21H **Burial Ground:**

- (b) **Interment of Ashes into Existing Cremation Plot:** Correspondence (previously circulated to members), had been received from a non-resident who had a strong connection to Denmead, to request that the non-resident fees for the interment of ashes of her deceased pre-term twins into an existing family plot, should be waived. Members determined that the unique circumstances in relation to the request, should be taken into consideration. **It was unanimously RESOLVED that the Applicant should be treated as a Resident and therefore the Non-Resident Fees should be waived.**

Matters Arising and Outstanding Matters from previous Minutes:

028/21H (a) **Highway Sign ~ Village Green:** The decision by HCC Highways to replace the non-illuminated Give Way sign, was still outstanding. **Noted.**

029/21H (b) **HCC Highways Repairs in Denmead:** DPC had recently contacted HCC Highways, in relation to the fact that recent repairs carried out on main roads in Denmead, had not been completed to a satisfactory condition. A response had been received from the Highways Manager, to inform that he would attend a meeting via Microsoft Teams in order to discuss matters of concern about highway repairs with representatives of the Parish Council. **It was unanimously RESOLVED that once Microsoft Teams had been successfully installed onto Cllrs' computers, Cllrs Brown and Clay would attend a daytime meeting with the Highway Manager from HCC, and that the Deputy Clerk should arrange a convenient date.**

Correspondence:

- 030/21H (a) Speedwatch ~ Update from Hampshire Constabulary: Correspondence had been received from Citizens Policing Co-ordinators at Hampshire Constabulary to inform that during the Covid-19 Pandemic, Speedwatch sessions would not resume until advised to do so, due to the fact that Speedwatch was not classed as an essential activity. Cllr Carson, Denmead's new Speedwatch Co-ordinator, informed members that before the Coronavirus lockdown, she was just about to start the necessary training for a core group of about 30 residents to carry out Speedwatch duties. She confirmed that Speedwatch would only commence after guidance allowed. **Noted.**
- 031/21H (b) Highways Repairs: In response to a recent report to HCC Highways in relation to road damage along Forest Road, a reply had been received to inform that due to the current Covid-19 Pandemic, the only repairs to be carried out for the foreseeable future, would be highway defects which are classed as unsafe for pedestrians. Members commented that HCC's response did not relate specifically to the issue reported, which was directly outside the property named "Sunset", and which required road repair damage only and did not affect any pedestrian footpath. Cllrs Andreoli and Carson also stated that they had both observed that full road repairs were being carried out the previous week on local roads in Hambledon and Corhampton. **Noted.**
- 032/21H Festive Lighting ~ Christmas Tree Decoration on the Village Green: The Chairman stated that due to the fact that a section of lights on the 10 meter flagpole Christmas decoration had been vandalised last year, he had asked the Deputy Clerk to contact the supplier to request a quotation for replacement of the damaged lights. The supplier informed that sections of lights were not sold separately. However, a quotation was provided to replace an identical 10 meter decoration at the cost of £429.59 including VAT, which was £258.71 cheaper than originally purchased in October 2018. **It was unanimously RESOLVED that the quotation of £429.59 should be approved and that funding would be taken from SAGE Code 7130. It was further RESOLVED that the lights which still work on the existing decoration would be used for any future repairs.**
- 033/21H Replacement of Dog Bins ~ Dual Purpose Bins: The Chairman stated that eventually all the existing dog bins located around the village would be replaced with dual purpose bins, in relation to the approved 2020-2021 budget. The Head Groundsman had been asked to recommend which bins should be replaced next. He advised that the ones located on DPC land should be considered first. Cllr Brown informed new members that the larger dual purpose bins were charged at the same cost for emptying as the existing smaller red dog bins. **It was unanimously RESOLVED that approval should be given to replace the two dog bins located at Wayfarers Green off Forest Mead and at The Pond, Creech View with 120ltr dual purpose bins from BROXAP, as previously quoted, and that funding would be taken from SAGE Code 7176.**
- Denmead Works Phase II:
- 034/21H (a) Flexipave ~ Ashling Greenway: Correspondence had been received from the contractors, to confirm that the installation of Flexipave, in three main areas requiring repair for drainage works along Ashling Greenway, would commence on Monday 1st June 2020, with completion of works and removal of safety barriers to be expected by the following Monday. Residents had been informed of the works to be carried out on the homepage of DPC's website and the Deputy Clerk had also arranged for advance warning signage to be displayed along Ashling Greenway. **Noted.**
- 035/21H (b) Arrangement of Meeting: Members were informed that both HCC and HBC had declined to respond in relation to an invite to attend a daytime meeting via video conferencing, in order to discuss all the outstanding matters in respect of the overall objectives of works for the whole of Denmead Works Phase II project, which included the previously requested individual costings. **It was unanimously RESOLVED that the Deputy Clerk would formally request that a meeting should be arranged with the principal manager from HCC, responsible for funding and delivery of local council projects, and that the Executive Member for the Environment and Transport Committee would be copied into the correspondence.**

036/21H Notice of Rights of Way: Correspondence had been received from HCC in relation to the fact that two Definitive Map Modification Order (DMMO) applications had been submitted by DPC in 2009 and 2012 respectively, and were due to be investigated within 18 months. Cllr Andreoli informed members that at the time of the application in 2012, a Sub-Committee had been formed. He continued that the footpath on the route from Anmore Road to the junction, had been blocked by a landowner and therefore DPC had submitted an application to request that the footpath should be reinstated. The application submitted in 2010 related to a footpath which passed between properties named Wimborne and Highfield near Uplands Road. Due to the fact that both issues were historical but had not yet been dealt with by HCC, **it was RESOLVED that more information should be obtained, and therefore the Deputy Clerk agreed to investigate the matter further and report her findings back to Committee members at the next meeting.**

Footpaths ~ Rights of Ways 2020 Priority Cutting List: Correspondence had been recently received from HCC Countryside Access Team to inform that the procurement of a new 3-year contract, authorised in February, had now been postponed due to the uncertainty surrounding the current Covid-19 Pandemic. Alternative ways of carrying out maintenance to Rights of Ways by Parish Councils had been suggested, which advised the use of local resources. Members stated that DPC's groundstaff were already fully committed with their own workload and would therefore not be able to carry out any additional maintenance for Footpaths. **It was unanimously RESOLVED that Denmead residents should be informed on DPC's website that due to the current Covid-19 Pandemic, Hampshire Countryside Service had decided to postpone the 2020 Priority Cutting List and therefore HCC would not be undertaking any maintenance of cutting back vegetation along footpaths.**

Burial Ground:

037/21H (a) Applications: The list of applications received since 15th April 2020 had been distributed to members for their information. **Noted.**

038/21H (c) Extra Land Required to Extend Denmead Burial Ground: DPC was awaiting a reply from Winchester College, in response to an invite to attend a meeting via video conferencing, in respect of facilitating a future extension of the Burial Ground. **It was unanimously RESOLVED that members should wait for a response from Winchester College.**

039/21H (d) Replacement of Sexton Hut Doors: The Chairman informed members that he had recently received an email and photo from the Head Groundsman, in relation to the fact that the doors to the Sexton Hut had deteriorated and were in urgent need of replacement. Cllr Brown stated that on at least one occasion the Sexton Hut had been broken into and although it had been replaced, the wooden frame had subsequently split. **It was unanimously RESOLVED that the Head Groundsman should obtain two types of quotations, one to replace the wooden doors and another for metal reinforced doors.**

040/21H (e) Payments of Burial Ground Fees: It had been brought to the attention of the Chairman of this Committee that there had been recent occasions when payment had not been received from certain funeral directors until after an interment or installation of a memorial had taken place. **It was unanimously RESOLVED that a new regulation should be added to the current Burial Ground Regulations, to state that all payments are expected to be received in full, 7 days prior to any works which are due to be carried out.**

041/21H (f) Memorial Safety Testing: A quotation had been received from a specialised company which carries out Memorial Safety Testing within Burial Grounds. The works would include a full inspection, test and risk assessment to determine the safety and risk of each memorial, together with photographic evidence produced on a report. **It was unanimously RESOLVED that approval should be given to instruct the company Memsafe to carry out a full memorial safety inspection and that funding of £1,500.00 (based on 400 memorials at £3.75 per memorial), would be taken from SAGE Code 8010. It was further RESOLVED that the photographic evidence which would be provided on a report would be used as a photographic database for DPC's Burial Ground records.**

Finial Rings:

042/21H (a) The Denmead Finial: The refurbishment of the Denmead Finial, located at the junction of School Lane, Broad Lane and Uplands Road, had now been completed by the approved contractor. **Noted.**

- 043/21H** (b) Three Ways Finial: The refurbishment of the Three Ways Finial, located at the junction of Benley Lane and Sheepwash Lane, close to the property named The Three Ways, had also been completed by the approved contractor. On behalf of Committee members, the contractor had already been thanked for all his hard work in carrying out the recent high quality refurbishment to both finials. **Noted.**

Flooding:

- 044/21H** (a) Maintenance Programme of Works for Denmead Parish Council on Main River: A response from the Maintenance Engagement Advisor at the Environment Agency had been received, in relation to the request by DPC to provide details of the maintenance programme in Denmead. The link provided had been accessed by Cllrs Brown and Langford-Smith prior to the meeting, and the Chairman explained that the map showed that the whole of Main River would be included in the EA's maintenance programme. **It was unanimously RESOLVED that once all maintenance had been carried out in Denmead later in the financial year, a further request should be made to receive a report.**

The meeting closed 8.19 pm

The venue of the next scheduled meeting of the Highways & General Purposes Committee is to be determined, but shall take place at 7.30 pm on Wednesday 8th July 2020

Signed _____ Date _____

PUBLIC SESSION ~ HIGHWAYS AND GENERAL PURPOSES COMMITTEE MEETING
Wednesday 27th May 2020

District Cllr Read wished to inform those present that during the last week, he had reported two separate fly tipping incidents to WCC, both located along Southwick Road. He confirmed that he had been told that HCC would remove all the fly tipping from the Highways in due course.