



PARISH COUNCIL OF DENMEAD

MINUTES OF THE HIGHWAYS and GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 8th July 2020 VIA A SCHEDULED VIDEO MEETING, COMMENCING AT 7.30 pm

Members:	Cllr I Brown (Chairman)	(P)
	Cllr K Andreoli	(P)
	Cllr P Langford-Smith	(P)
	Cllr D Carson	(P)
	Cllr M Clay	(P)
	Cllr N Rusbridger	(P)
	Cllr K Scholey	(P)
	Cllr G West	(P)

Also Present: No member of the public was in attendance.

045/21H **Apologies:** Apologies were received from Cllr Scholey. **Noted.**

046/21H **Declarations of Interest:** Cllr Rusbridger declared a personal interest in item 9, relating to Denmead Neighbourhood Watch, as he had recently become one of the new co-ordinators. **Noted.**

047/21H **Minutes of the Previous Meeting:** The minutes of the meeting held on 27th May 2020 were submitted for approval. **It was RESOLVED that these minutes be accepted as an accurate record and were duly signed by the Chairman of the meeting.**

048/21H **Public Participation:** At 7.33pm the meeting recessed into open forum to allow comments and questions from members of the public. The meeting re-convened at 7.39pm. **Noted.**

Matters Arising and Outstanding Matters from previous Minutes:

049/21H (a) **HCC Highways Repairs in Denmead:** Members were informed that a response had been received direct from the HCC Highway Manager, with suggested dates of a meeting, in relation to the fact that recent repairs carried out on main roads in Denmead had not been completed to a satisfactory condition. **It was AGREED that Cllrs Brown and Clay would provide the Deputy Clerk with suitable alternative dates, so that she could then arrange a mutually convenient time for the meeting.**

050/21H (b) **Festive Lighting ~ Christmas Tree Decoration on Village Green:** As previously resolved, a purchase order had been submitted to replace the existing 10 metre flagpole Christmas decoration, which had been vandalised on the Village Green last year. The Deputy Clerk confirmed that delivery had been received during the week and that the Christmas decoration had now been safely stored. **Noted.**

051/21H (c) **Replacement of Dog Bins ~ Dual Purpose Bins:** As previously resolved, two new 120 litre dual purpose bins had now been ordered to replace the existing dog bins at Wayfarers Green off Forest Mead and at The Pond near Creech View. It was noted that once delivered, the Groundstaff would install the new bins as a matter of priority. **Noted.**

052/21H (d) **Notice of Rights of Way:** Correspondence had been received recently from HCC, in relation to the fact that there were two outstanding Definitive Map Modification Order (DMMO) applications, which had been submitted by DPC in 2009 and 2012 respectively. The Deputy Clerk advised members that although she had investigated the two historical applications, she was only able to glean further information in respect of the Right of Way Claim in Anmore Road to Footpath 13. She informed members that Minutes taken from The Footpaths Sub-Committee, stated that DPC had submitted the DMMO application in 2012 on behalf of a local resident but that from 22nd January 2013, the Parish Council's role in this matter was considered complete. **It was unanimously RESOLVED that DPC should await to receive further updates on both applications direct from HCC, until any action would be taken.**

- 053/21H (e) Footpaths ~ Rights of Ways 2020 Priority Cutting List: Further correspondence had been received from Hampshire Countryside Access Team to provide additional advice to local residents, in relation to the fact that HCC would not be undertaking any maintenance of the cutting back of vegetation along public footpaths during 2020. Residents had been advised that any footpath issue should be reported to: <https://www.hants.gov.uk/landplanningandenvironmenta/rightsofway/reportaproblem> and that the submission of photographs might avoid the need for council officers to make a site visit. The Community Engagement Ranger also advised that users have the right to pass and repass a footpath and may therefore wish to carry a pair of secateurs with them to snip back encroaching branches, although the public must not carry out any planned heavy work without consent. The Deputy Clerk informed members that DPC's website would be updated with the relevant information accordingly. **Noted.**

Correspondence:

- 054/21H (a) HCC Interim Policy Statement for Highways Regulation and Guidance: A document issued by HCC had been previously circulated to members, in respect of the most recent Government Guidance to ease Covid-19 lockdown measures. Members noted the contents in relation to HCC's approach to maintaining public highways. All guidance and support could be accessed on HCC's website: <https://www.hants.gov.uk> **Noted.**

Denmead Works Phase II:

- 055/21H (a) Flexipave ~ Ashling Greenway: Flexipave repairs to sections of Ashling Park Greenway had recently been carried out, in order to help alleviate the flooding issue. Cllrs Andreoli and West commented that they were surprised to note that the concrete edging strips had been removed during installation of the Flexipave. **It was unanimously RESOLVED that Cllr West should visit the site in order to assess the works carried out and would then report his findings back to H&GP Committee.**

- 056/21H (b) Arrangement of Meeting with HCC: The Deputy Clerk informed members that she had contacted HCC as previously resolved, in order to request a formal meeting with the principal manager responsible for the funding and delivery of local council projects. HCC's Principal Transport Manager had contacted the Deputy Clerk direct to inform that Ms Karen Wright would be returning to her role at HCC and would therefore resume her lead responsibility of Denmead Works Phase II project. Cllr Langford-Smith commented that she welcomed the return of Ms Karen Wright and hoped that the outstanding issues might now be resolved. **It was unanimously RESOLVED that the Deputy Clerk should contact Ms Karen Wright direct in order to arrange a daytime meeting via MS Teams, in which both Cllrs Brown and West had agreed to attend, which would be held preferably prior to the next H&GP Committee.**

- 057/21H (c) Foliage Cutting Along Greenways: Members were informed that further information had been requested from WCC in respect of an application previously submitted by DPC. This was in order to obtain additional funding from the Covid-19 Relief Fund for the cutting back of foliage. Details of the specific locations along the Greenways, in respect of the 2018 Denmead Works Phase II feasibility report, had been supplied to WCC. **It was unanimously RESOLVED that funding should be received from WCC for the purpose of cutting back foliage along the Greenways, so that future maintenance would become more manageable for DPC Groundstaff.**

- 058/21H Maintenance of Bus Shelters: Cllr Brown explained that he had asked the Deputy Clerk to investigate the matter of bus shelters and stops in respect of maintenance. It had been confirmed that Castle Cleaning Services carried out regular cleaning of DPC owned bus shelters. It became apparent that the contractor invoiced DPC monthly for only the cleaning of bus shelters and their services did not include maintenance of the bus stops. Cllr Brown commented that there were several bus stops, including the one situated on the corner of Uplands Road, which was in urgent need of cleaning due to an accumulation of mould and dirt from nearby vegetation. Cllr Andreoli stated that some of the bus timetable information on the panels had become unreadable. **It was unanimously RESOLVED that the Deputy would initially contact HCC to confirm details of the bus shelters and bus stops which were not owned by DPC and have therefore not been cleaned. It was further RESOLVED that a quotation should be obtained by Castle Cleaning**

Services in respect of costings to clean the additional bus shelters and bus stops. It was also NOTED by Committee members that the contractor should be made aware that all parts, including the posts and information panels on the individual shelters and stops, should be cleaned thoroughly.

- 059/21H** **Denmead Neighbourhood Watch:** In the capacity of Denmead Residents, Cllrs Rusbridger and Stallard had recently become the new co-ordinators for Denmead Neighbourhood Watch. In order to inform members of the public of the scheme and to deter criminal behaviour, Cllrs Rusbridger and Stallard wished to install relevant Neighbourhood Watch signage, measuring 11 ½ inches by 13 ½ inches, on or near street furniture along the highways, on the approach into Denmead. Members discussed the fact that any signage could only be installed along the highways, with permission granted from HCC Highways. Cllr West stated that it was mostly necessary safety signage installed along main roads and Cllr Brown stated that DPC did not wish to encourage additional signage in Denmead. The Chairman questioned whether any research existed, which had been conducted by Neighbourhood Watch, to prove the effectiveness of using signage. She expressed her view that signage should only be considered at locations where residents were active members of the Neighbourhood Watch Scheme. She concluded that both Neighbourhood Watch and Speedwatch were co-ordinated and led by residents and that both schemes were supported by the Police, as part of Community Initiatives. She stated that any matters raised were normally discussed at the Denmead Safer Neighbourhood Forum, held twice year and supported by DPC. **It was unanimously RESOLVED that Cllr Rusbridger would carry out research on behalf of Denmead Neighbourhood Watch before bringing the information back to the next H&GP Committee meeting, in relation to the effectiveness of the signage. It was further RESOLVED that he should also investigate the most appropriate locations and areas in Denmead where signage may be installed.**

Cllr Rusbridger, having previously declared a personal interest in the above item, took no part in the debate or vote. At 8.07pm Cllr Rusbridger was muted from the meeting and was unable to take part in discussions. He returned to the meeting at 8.13pm.

Burial Ground:

- 060/21H** (a) **Applications:** The list of applications received since 27th May 2020 had been distributed to members for their information. **Noted.**
- 061/21H** (c) **Extra Land Required to Extend Denmead Burial Ground:** Members were informed that a recent meeting had taken place via Zoom between DPC and Hallum Land, on behalf of Winchester College. The purpose of the meeting was to discuss any updates in relation to facilitating a future extension of Denmead Burial Ground. **Noted.**
- 062/21H** (d) **Replacement of Sexton Hut Doors:** The doors to the Sexton Hut had deteriorated and were in urgent need of replacement. Quotations had therefore been obtained so that members could consider the most appropriate replacement. **It was unanimously RESOLVED that the quotation of £1,469.72 received from the contractor Martin Prior, should be given approval and that funding would be taken from SAGE 8010 to replace the wooden doors.**
- 063/21H** (e) **Memorial Safety Testing:** Members were informed that instruction had been given for a specialised company to carry out Memorial Safety Testing within the Burial Ground and that work would commence at a mutually convenient date during the next few months. **Noted.**

Finial Rings:

- 064/21H** (a) **Finial Ring, Column & Signpost Refurbishment Schedule:** It was discussed and agreed by members that the next Finial on the list due to be refurbished should be at Denmead Mill, located at the junction of Old Mill Lane and the road that leads to Broadway Lane. **It was unanimously RESOLVED that a quotation should be obtained from the contractor, Handy Dave, in order to carry out the works of refurbishment to Denmead Mill Finial.**

Flooding:

- 065/21H** There were no new or outstanding matters in relation to flooding to be discussed. **Noted.**

The meeting closed 8.33 pm

**The venue of the next scheduled meeting of the Highways & General Purposes Committee
is to be determined, but shall take place
at 7.30 pm on Wednesday 30th September 2020**

Signed _____ Date _____

PUBLIC SESSION ~ HIGHWAYS AND GENERAL PURPOSES COMMITTEE MEETING
Wednesday 8th July 2020

Ref: 059/21H ~ Denmead Neighbourhood Watch: Cllrs Stallard and Rusbridger have recently become the new co-ordinators for Denmead Neighbourhood Watch. They wish to inform public members of the local scheme, which would require permission to install relevant signage along the highways on the approach into Denmead.

Cllr Rusbridger spoke on behalf of Denmead Neighbourhood Watch, as one of the new co-ordinators. He expressed their wish to install signage at the Gateways leading into the village along either Anmore Road B2150, Forest Road, Bunkers Hill or Hambledon Road as it would show the participation of Denmead in the scheme. He also advised that DNW signage would also help to discourage crime. He also said they thought it was important to reduce the amount of street furniture by putting signage up on main roads instead of individual streets. He was aware that permission would need to be granted before signage was installed. Out of courtesy, both Cllr Rusbridger and Cllr Stallard wished to notify the parish council of their plans and were keen to obtain DPC's support.

Cllr Langford-Smith informed Cllr Rusbridger that she had found relevant information on the Government website in relation to this matter. Traffic Regulations and General Directions 2016, Schedule 10, Part 2, Item 5, stated that advertising or political slogans must not be permitted on specific highway signs. Cllr Brown also read out information taken from ourwatch.org.uk, which is the website supported by the Neighbourhood Watch Scheme. It stated that street signs erected to prevent crime, may not require planning permission if rules to install signage are abided by and approved by the 1992 Town & Country Planning Regulations. It was noted however, that the local authority may need to be notified to gain permission, and sometimes the local police may have prior agreements with the local authority in respect of what signage would be permitted. Any signage installed on private land must receive permission by the local land owner. Cllr Brown then quoted, "Neighbourhood Watch signs must also NOT be placed on the following: road traffic signs, traffic signals, telegraph poles or telephone or electricity columns without permission."