



PARISH COUNCIL OF DENMEAD

MINUTES OF THE HIGHWAYS and GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 24th MARCH VIA A SCHEDULED VIDEO MEETING, COMMENCING AT 7.30PM

Members:	Cllr I Brown (Chairman)	(P)
	Cllr K Andreoli	(P)
	Cllr D Carson	(P)
	Cllr P Langford-Smith	(P)
	Cllr K Scholey	(P)
	Cllr D Searle	(P)
	Cllr G West	(P)

Also Present: Mark Strachan (Operations Manager)
Shelley Holliday (Deputy Operations Manager)
Jo Hollingshead (Minute Clerk)
Two members of the public were also present

128/21H Apologies: No apologies were received.

129/21H Declarations of Interest: There were no declarations of interest to note.

130/21H Minutes of the Previous Meeting: The minutes of the meeting held on 10th February 2021 were submitted for approval. **It was RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman of the meeting.**

131/21H Public Participation: The Public Participation session opened at 7.32pm. The two members of the public present at the meeting (Richard and Sally) wished to comment on potholes on Hambledon Road, from the roundabout up to the Mead End Road/Mill Road junction. Richard and Sally live on Hambledon Road and explained that their house vibrates when heavy goods lorries travel along the road, which is deteriorating (sunken drains, potholes and previous road surfacing repairs which are now damaged) and in addition, the noise is excessive. The Chairman advised Richard and Sally to report defects to WCC at <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems>
Cllr Scholey advised that repairs to several sections of the road near the roundabout had been completed. Cllr Searle asked Richard and Sally to email DPC with their address so that the defects in question can be added to the Highways Repairs Log. The Chairman assured Richard and Sally that this is an ongoing matter and that DPC are currently working hard to resolve the many issues with the highways in and around the village. Cllr Langford-Smith advised Richard and Sally to report the vibrations to their house and include photographs of any cracks that have appeared as a result of the vibrations. Cllr Andreoli added that they could also contact Environmental Health at WCC to report the noise levels. Cllr Searle gave the email contact for Mr Griffiths at Environmental Health: d.griffiths@winchester.gov.uk

Richard and Sally also commented on the dangerous speeds of motorists along Hambledon Road towards the village centre. The Chairman advised them that this subject would be discussed later during this meeting. Cllr Carson added that Flick Drummond (MP) had visited the village recently to discuss the problem of speeding.

The Public Participation session was duly closed at 7.42pm and the two members of the public left the meeting at 7.50pm.

132/21H Matters Arising and Outstanding Matters from previous Minutes:

(a) HCC Highways repairs in Denmead

The Chairman reported that the Highway Repair Log compiled by the Minute Clerk has been submitted to WCC by the Deputy Operations Manager and will be added to as necessary. Cllr Langford-Smith thanked the Minute Clerk for the report. **NOTED.**

(i) Forest Road towards Worlds End: Paula Edwards at Hampshire Highways was contacted after Cllr Clay's recommendations, and she has confirmed that the repairs have been completed. **NOTED.**

(ii) Highways repairs – Hambledon Road (entire length): Work has not been completed by Hampshire Highways as yet. Cllr Langford-Smith asked if DPC could meet with the Inspector to discuss it. The Chairman asked the Deputy Operations Manager to contact HH to request a meeting. Cllr West added that damaged drain covers reported to WCC should be passed on to the utility owner for repair. **NOTED.**

(b) Kidmore Lane Carpark – Vehicle Charge Point

WCC have indicated a small area that can be replanted by the Vehicle Charge Point. After discussion, **it was RESOLVED that the existing hedgerow should be allowed to spread and cover the gap and that no further action should be taken.**

(c) Replacement of Dog Bins for a Dual Purpose Bin at Ashling Park Greenway Entrance

There were no updates to report. **NOTED.**

(d) Notice of Rights of Way

There were no updates to report. **NOTED.**

(e) Denmead Neighbourhood Watch

There were no updates to report. **NOTED.**

(f) Maintenance of Bus Shelters and Bus Stop Poles

The Chairman advised that Hampshire Highways have advised that they own the bus stop poles and clean them every two years. After discussion, the Chairman asked the Deputy Operations Manager to contact the contractor used by DPC to clean the bus shelters to request a cost for cleaning the poles and signs as well, bearing in mind that there is not a bus shelter next to every pole. **NOTED.**

On a separate matter, the Chairman thanked the Grounds Staff for their excellent repair of the wooden bus shelter on Hambledon Road. **NOTED.**

(g) Royal Mail Pouch on Mead End Road

Livemore (on behalf of Royal Mail) have confirmed that the cost to remove the Pouch Box would be £650 + VAT. **It was UNANIMOUSLY AGREED that DPC will not proceed with the removal of the Pouch Box at this time.**

(h) Speed Limits in Denmead

The Chairman advised that DPC had attended a meeting with Flick Drummond (MP) with regards to the incident at the Chairmakers; Cllr Carson advised committee members that Ms Drummond was helpful and said she will take the matter forward. Cllr Searle advised that the road had previously been identified as a danger spot and notified to HH before this accident. There were various discussions about signs needed to indicate the bend in the road and the junction with Aplash Lane. The Chairman also pointed out that changing the speed limit will change the status of the road. The route that the Veolia lorries are taking through the village was also discussed. **It was UNANIMOUSLY AGREED that HH will be contacted to see what DPC can do to calm traffic.**

(i) Tetrapak Bin

Cllr Cutler (WCC) has proposed placing a Tetrapak bin in the Kidmore Lane car park and

has been advised by DPC that there may well be demand for this bin in Denmead. **It was UNANIMOUSLY AGREED that the Tetrapak bin be placed in the Kidmore Lane car park for a trial period.** The Deputy Operations Manager was asked to check that there is room for it plus another clothing bank which is due to be moved there.

(j) Verge Reflectors on Forest Road

Cllr Carson advised committee that most of the reflector bollards along Forest Road from the Harvest Home to the Chairmakers have been partially or completely destroyed. The cause of the damage was confirmed to be the flail (hedgecutter), and to replace the bollards would lead to the same damage occurring. **It was AGREED that the Deputy Operations Manager will write to HH to ask if they have a location map of the bollards.**

(k) Defibrillators (replacement infant pads)

The Operations Manager sought permission to purchase replacement infant pads for the defibrillators in the village from the Council Chair prior to this meeting, bearing in mind the expiry date (24th March). **The decision to purchase was UNANIMOUSLY RATIFIED.**

133/21H Correspondence:

(a) Angus Reid memorial benches – DPC will wait for Mr Reid to respond to DPC suggestions for location of the benches. **NOTED.**

(b) Barchester Care Home sponsorship - Cllr Langford-Smith advised that DPC determine the size and location of the sign, and the sponsor pays the sponsorship fee plus costs of making the sign. She added that Denmead Bloom should then apply to DPC for a grant to maintain the flowerbed. **It was UNANIMOUSLY AGREED that the Deputy Operations Manager will write to Barchester to confirm the above, and will also advise Denmead in Bloom.**

(c) Correspondence was received from a member of the public regarding flytipping – Cllr Langford-Smith advised that there are a lot of rules and regulations concerning CCTV. After discussion, **it was UNANIMOUSLY AGREED that DPC will contact HCC for more information on what we can do about the matter, including the rules and regulations surrounding CCTV.**

(d) Correspondence was received from a member of the public regarding Anmore Road – Cllr Andreoli showed committee via Parish Online that the access road to the rear of the Anmore Road terraced houses is not DPC land. Cllr Langford-Smith confirmed that there are no plans to put double yellow lines on Anmore Road in front of the terraced houses. Cllr Andreoli added that the additional car park on Anmore Road was part of the Neighbourhood Plan to alleviate the parking problem. **It was UNANIMOUSLY AGREED to reply to the member of the public and advise them to contact Land Registry to establish ownership of the access road and to confirm there are no plans for double yellow lines.**

134/21H Denmead Involvement with District Policing Team:

There were no updates to report. **NOTED.**

135/21H Denmead Works Phase II:

There were no updates to report. **NOTED.**

136/21H Burial Ground:

(a) Applications: The list of applications received since 4th February 2021 was received. **NOTED.**

(b) Correspondence: A request for a memorial tree/memorial plaque has been received. We do not have room for any more memorial trees at the Burial Ground and so all future trees and plaques are to be placed at Goodman Fields. There was some discussion about the colour of plaques in the DPC 2020 regulations. **It was AGREED that the Deputy Operations Manager will reply to advise on the regulations and request an application to be submitted.**

A second piece of correspondence was received today, regarding a request for one headstone covering two graves. After much discussion, Cllr Langford-Smith advised that the DPC regulations state that a memorial in the form of a headstone must be placed at the head of the grave (singular)

with the plot number engraved at the foot of the reverse side of the headstone. **It was UNANIMOUSLY AGREED to reply to the correspondence advising them of the current regulations.**

(c) Drainage: Three very differing quotes have been received, based on our survey of the Burial Ground, and this report was sent to three companies by the Deputy Operations Manager. One of these companies, Kestrel, have recently visited and met with the Operations Manager and Deputy Operations Manager and have been invited to re-quote, and the other two companies have been invited to re-visit and re-quote. The Operations Manager suggested a Working Party. **It was UNANIMOUSLY RESOLVED that a Working Party consisting of Cllr West, Cllr Andreoli and Cllr Searle is set up.**

(d) Pear Technology Cemetery Mapping: further to the attached information from Pear Technology previously circulated, **it was UNANIMOUSLY RESOLVED to contract Pear Technology for the work and it was also UNANIMOUSLY RESOLVED to use the Burial Register service.**

(e) Extension of Denmead Burial Ground: We have so far been unable to agree an extension of the Burial Ground with Winchester College. **NOTED.**

(f) Memorial and Burial Ground application forms: Cllr Andreoli has requested a revision of the forms we send to Funeral Directors and Stonemasons. **It was AGREED that a note should be added to the form stating that receipt of payment does not constitute approval of the memorial.**

(g) Burial Ground fees increase: Norse are increasing their fees to us from 1st April 2021. **It was UNANIMOUSLY AGREED that the fee increases are NOTED.**

(h) Memorial Safety Testing: The Operations Manager advised that our regulations state that each owner of an affected grave should be contacted and asked to repair the memorial within 6 months. There was some discussion about the health and safety aspect of the memorials, about doing work without the Diocese's permission, and the fact that there may have been a resolution made previously on this subject. The Chairman asked the Deputy Operations Manager to find any previous resolution and to report back. **NOTED.**

137/21H Finial Rings:

Cllr Langford-Smith advised that her report would be ready for the next committee meeting. **NOTED.**

138/21H Flooding:

It was UNANIMOUSLY AGREED to remove this item from future committee meetings.

Please note Minutes of Meetings are published in Draft form as soon as possible on the Website to help Residents. However, they do not become the formal record of the Meeting until Approved or otherwise at the next Meeting. Therefore, you should always check to see whether any amendments have been made.

The meeting closed at 9.36pm

**The next scheduled meeting of this Committee
will take place via video conference call
at 7.30pm on Wednesday 19th May 2021**

Signed: _____ Date: _____