

# DENMEAD PARISH COUNCIL



## Minutes of the Highways & General Purposes Committee Meeting Held on Wednesday 28<sup>th</sup> September 2022 at 7.30pm At the Old School

Members: Cllr I Brown (**Chairman**) (P) Cllr N Meredith (P)  
Cllr K Andreoli Cllr K Scholey  
Cllr A Berry (P) Cllr D Stallard  
Cllr M Clay Cllr G West  
Cllr P Langford-Smith (P)

Also present: Jo Hollingshead (Committee Clerk).  
There were 2 members of the public present.

**031/23H Apologies:** Apologies were received from Cllrs Andreoli and West.

**032/23H Declarations of Interest:** There were no Declarations of Interest to note.

**033/23H Minutes of Previous Meeting:** The Minutes of the meeting held on 6<sup>th</sup> July 2022 were submitted for approval. **It was RESOLVED that the minutes of the meeting be accepted as an accurate record and were duly signed by the Chairman at the meeting.**

**034/23H Public Participation (S.0.3 e)):** The public participation session opened at 7.31pm and closed at 7.33pm.

**035/23H Matters Arising and Outstanding Matters from Previous Minutes:** The following Matters Arising and Outstanding Matters from Previous Minutes were considered:

**1. Anmore finial post replacement:** The finial arms have now been repaired and are currently being repainted. The arms will be re-assembled on site with a new post in a few weeks' time. It was suggested that another finial post in need of refurbishment is added to the next Agenda.

**Action:  
CC2**

**2. Tanners Ditch, Tanners Lane:** The Head Groundsman is obtaining quotes for the work to clear the ditch. The Committee Clerk will chase up the quotes.

**Action:  
CC2**

**3. Destruction to plants by contractors on Forest Road roundabout:** The roundabouts are due to be replanted in the Autumn. Winchester City Council have today advised that they are having trouble finding a contractor to maintain the roundabouts with the chosen planting scheme. After discussion, **it was UNANIMOUSLY RESOLVED to contact WCC to ask if their preferred contractor could design the planting scheme and then maintain it, and to also source alternative contractors who are licenced to work on the highway.**

**Action:  
CC**

**4. Sponsorship of Flowerbeds and Planters:** The sponsorship flyer and list of available sites is to be distributed to local businesses by the Operations Manager and Committee Clerk. **NOTED.**

**036/23H** **Correspondence:** One item of correspondence was received:

Futurity Wills & Estates of Cowplain have contacted the Office to enquire about sponsorship. **It was RESOLVED by a majority of 3:1 that all applications are to be assessed individually; however, applications are not limited to local businesses.**

**037/23H** **Denmead Phase 2 Works:**

**1. Update on Forest Road speeding measures:** The Chairman of Council today received an update from Hampshire County Council. There are two options available – buildouts or pinch points, with generic features such as dragons’ teeth, staggered bollards, removal of centre markings and minor kerbing works. The final design being required to go through a road safety audit check as well as approval from HCC’s asset management team. HCC have provided diagrams to enable the Parish Council to consult with the residents of Denmead. The pros and cons to each option were discussed. **It was UNANIMOUSLY RESOLVED to make consultation with residents a priority, utilising social media, the DPC website, noticeboards and in-person notifications.**

**Action:**  
**Ops Mgr**  
**/ CC2**

**038/23H** **Denmead Involvement with District Policing Team:**

**1. Autospeedwatch device:** A recent email update has confirmed that Swanmore Parish have not yet purchased a device due to the Police stating that they are not supportive of the proposed pilot scheme. It was noted that at the Safer Neighbourhoods Panel meeting in April 2022, Donna Jones (Police Crime Commissioner for Hampshire & Isle of Wight) was supportive of the trial.

**2. Safer Neighbourhoods Panel Meeting:** The next Safer Neighbourhoods Panel Meeting will be held on Thursday, 27<sup>th</sup> October at 7pm at Denmead Community Centre. Terry Norton (Deputy Police Crime Commissioner for Hampshire & Isle of Wight) will be attending.

**039/23H** **Burial Ground:** The following matters were discussed:

**1. Applications:** The list of applications received since July 2022 was received.  
**NOTED.**

**2. Welters Plots Water Investigation:** Members considered the water investigation results. Discussion followed on alternative ways to resolve the issue of groundwater ingress and suggestions were made. **It was UNANIMOUSLY RESOLVED to follow up the alternative suggestions, to cease offering Welters plots until the situation is resolved, and to alter the Burial Ground Regulations to cover potential water ingress.**

**Action:**  
**CC2**

**3. Welters Plots:** Members **UNANIMOUSLY RATIFIED** an email sent by the Operations Manager to Welters International. This decision was decided out of Committee by the Committee Chairman, Chairman of the Council and Vice-Chairman of the Council due to urgency.

**4. Cemetery Lane ditch ownership:** The Operations Manager and Committee Clerk met with the Chairman and Secretary of the Ludcombe Committee. The Ludcombe Committee do not wish to take ownership of the ditch. After discussion, **it was UNANIMOUSLY RESOLVED to investigate the ditch and to obtain a cost to clear the ditch initially and a cost for the ongoing maintenance of the ditch from Benlee and to report findings at the next Committee meeting.**

**Action:**  
**HG /**  
**CC2**

**5. Cemetery Lane resurfacing and carpark at North Field:** Any amendments to the tender spec with regards to the ditch are to be deferred. An amendment to the tender was requested to replace the sleepers that form the back wall of the carpark bays.

**Action:**  
**CC2**

6. Extension of Denmead Burial Ground: A meeting is to take place with Hallam Lane on 29<sup>th</sup> September 2022 to discuss options to extend the Burial Ground. The outcome of this meeting is to be brought to the next Committee meeting. **NOTED.** **Action: CC2**

7. Mis-sited headstone in North Field: Members considered a headstone which has been installed in North Field out of line and not installed correctly on virgin land at the head of the grave. **It was UNANIMOUSLY RESOLVED to advise the next of kin of the misplacement and to request that the stonemason re-sites the headstone.** **Action: CC2**

8. Memorial Tree: A tree in memoriam to Maizie and Jack Jarrett has died. It has not been possible so far to contact any next of kin. **It was UNANIMOUSLY RESOLVED to remove the tree, but to leave the plaque in situ and to continue efforts to locate the next of kin.** **Action: HG / CC2**

9. Norse Contract: A quotation for maintenance of the Burial Ground in its entirety has been received from Norse. The RFO has confirmed affordability as the Burial Ground is self-funding. After discussion, **it was RESOLVED by a majority of 3 with 1 abstention, to accept the quote in principal but to include a get-out clause of 6-months and to confirm that hedges are to be maintained and not reduced.** **Action: CC2**

10. Correspondence: The following items of correspondence were received:

10.1 Correspondence has been received from Welters International on 4<sup>th</sup> August 2022 in response to the email sent by the Operations Manager at Minute Ref 039/23H (3). **It was UNANIMOUSLY RESOLVED not to continue corresponding with Welters International and not to purchase any further Welters plots.**

10.2 South Downs Funeral Service have requested permission for a headstone with a photograph of the deceased on it. It was discussed that photographs contravene the Burial Ground Regulations, and so **it was UNANIMOUSLY RESOLVED not to grant permission.** **Action: CC2**

10.3 An email has been received requesting permission for a heart-shaped headstone with coloured flowers on it. It was discussed that the Burial Ground already contains heart-shaped memorials, and so **it was UNANIMOUSLY RESOLVED to grant permission in this instance, providing the design meets the size regulations.** **Action: CC2**

10.4 An email has been received requesting permission to replace a memorial bench with a non-wooden (composite) variety. **It was UNANIMOUSLY RESOLVED to grant approval for the bench providing that the bench matches the colour and style of the existing benches in the Burial Ground.** **Action: CC2**

040/23H Remembrance Day Service 2022: The road closure has been applied for. **NOTED.**

041/23H Projects to be Considered for Inclusion within the Budget 2023-24: The following project suggestions were made:

- Memorial plaques currently on the Sexton's Hut to be re-homed into a new design and location.
- To continue with the finial ring refurbishment programme.
- To obtain costings for an autospeedwatch device.
- To set aside funds for the purchase of land to extend the Burial Ground.

**Action: CC2**

The meeting closed at 8.45pm.

**The next scheduled meeting of the Highways & General Purposes Committee will take place at the Old School at 7.30pm on Wednesday 26<sup>th</sup> October 2022**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please note minutes of meetings are published in draft form as soon as possible on the website to help residents. However, they do not become the formal record of the meeting until agreed or otherwise at the next meeting. Therefore, you should always check to see whether any amendments have been made.