

# DENMEAD PARISH COUNCIL



## Minutes of the Highways & General Purposes Committee Meeting Held on Wednesday 6<sup>th</sup> July 2022 at 7.30pm At the Old School

<u>Members:</u>	Cllr D Searle ( <b>Chairman</b> )	(P)	Cllr P Langford-Smith	(P)
	Cllr K Andreoli	(P)	Cllr N Meredith	
	Cllr A Berry	(P)	Cllr K Scholey	(P)
	Cllr I Brown	(P)	Cllr D Stallard	
	Cllr M Clay		Cllr G West	(P)

Also present: Jo Hollingshead (Committee Clerk).  
There was 1 member of the public present.

**021/23H** Apologies: Apologies were received from Cllr Stallard.

**022/23H** Declarations of Interest: There were no Declarations of Interest to note.

**023/23H** Minutes of Previous Meeting: The Minutes of the meeting held on 25<sup>th</sup> May 2022 were submitted for approval. **It was RESOLVED that the minutes of the meeting be accepted as an accurate record and were duly signed by the Chairman at the meeting.**

**024/23H** Public Participation (S.0.3 e): The public participation session opened at 7.32pm and closed at 7.39pm.

**025/23H** Matters Arising and Outstanding Matters from Previous Minutes: The following Matters Arising and Outstanding Matters from Previous Minutes were considered. The Actions List (previously circulated) was **NOTED**.

1. Anmore final post damage: Hampshire County Council have advised that their contractors will repair the post at no cost to Denmead Parish Council. **NOTED**.

2. Kidmore Ditch, Tanners Lane: The Head Groundsman is obtaining quotes for the work to clear the ditch. It was suggested that there may not be requirement for a road closure; however, it was agreed to postpone further discussion until the quotes are provided. **NOTED**.

3. Destruction to plants by contractors on Forest Road roundabout: Winchester City Council have been in contact regarding the planting scheme. It was noted that the original planting had been paid for from CIL funds, planted by Hampshire County Council, and then contracted to Winchester City Council to maintain. It was agreed to contact both WCC and HCC to state that the planting must be replaced as it was originally, and that both the roundabout planting and the trees planted in the area need to be maintained as per the agreement to do so as part of the Denmead Phase 1 Works.

**Action:  
CC2**

**026/23H** Correspondence: Two items of correspondence were received:

1. Two members of the public have contacted the Parish Council to express their concerns at the proposed speeding measures on Forest Road. Please refer to Minute Ref 027/23H (2).

**027/23H** Denmead Phase 2 Works:

1. The school crossing point work has commenced on 27<sup>th</sup> June 2022. **NOTED**.

2. Responses from Hampshire County Council have been received regarding the speeding measures on Forest Road, as well as correspondence from members of the public (Minute Ref 026/23H (1)). After discussion, **it was UNANIMOUSLY RESOLVED to ask HCC for the latest design information and to forward all comments received from members of the public to HCC.**

**Action:  
CC2**

**028/23H Denmead Involvement with District Policing Team:** Steph Wheeler-Osman (PCSO for Denmead) has asked that any sightings of discarded gas canisters be reported. If you are able to do this, please obtain a reference number and the Committee Clerk will forward the information to Steph. **NOTED.**

**029/23H Burial Ground:** The following matters were discussed:

**1. Applications:** The list of applications received since May 2022 was received. **NOTED.**

**2. Welters Plots:** Members considered the issue of waterlogged Welters plots. Discussion followed on the best way to resolve the issue and several suggestions were proposed. **It was UNANIMOUSLY RESOLVED to carry out investigations to seal empty plots.**

**Action:  
CC2**

**3. Cemetery Lane Resurfacing and carpark at North Field:** Members considered two tenders for the resurfacing and carpark. It was agreed that the resurfacing is required from the first gateway off Cemetery Lane to the entrance to the carpark. **It was UNANIMOUSLY RESOLVED that Cllr West will confirm the specifications of the tenders and then the tenders are to be published and advertised on the Parish Council website.**

**Action:  
Cllr West  
/ CC2**

**4. Cemetery Lane ditch ownership:** After discussion, **it was UNANIMOUSLY RESOLVED to contact the Ludcombe Committee to ask if they own the ditch, and if not, to apply for ownership of the ditch.**

**Action:  
CC2**

**5. Cremation Plots:** The Burial Ground is running out of cremation plots. It was discussed that new plots need to be accessible to wheelchairs etc. **It was UNANIMOUSLY RESOLVED to map and design the new cremation plot area and for the grounds staff to move benches gradually throughout the winter. The matter is to be added to an agenda in the Autumn.** The Chairman and Cllr Brown are to meet at the Burial Ground to discuss cremation plot locations.

**Action:  
CC2 /  
Chair /  
Cllr Brown**

**5.1 General maintenance of cremation plots:** There has been one comment on Facebook regarding the appearance of the plots. It was noted that each plot owner is responsible for the cleaning of their plot. As Denmead is a rural burial ground it was also noted that leaf fall is to be expected at certain times of the year. Therefore, no action is to be taken.

**6. Park Road footpath:** Minute Ref 11/023A (12.1) from the Amenities committee meeting of 15<sup>th</sup> June 2022: the footpath from Park Road to the Burial Ground is overgrown. The Committee Clerk has established that it is a Right of Way and has reported it online to Hampshire County Council. It was agreed to ask the Village Warden to cut back the growth along the footpath. **NOTED.**

**7. Burial Ground Regulations:** Headstones can now be installed between 6-9 months after an interment, depending on ground and weather conditions. **NOTED.**

**8. Correspondence:** The following items of correspondence were received:

**8.1** A member of the public has provided DPC with a letter dated 2000 stating that Council will carry out maintenance and repairs to benches in the Burial Ground. After discussion, it was agreed to assess the benches, and then for remedial work to be carried out by the grounds team and / or Handy Dave. The Committee Clerk will respond to the member of the public.

**Action:  
CC2 /  
Chair /  
Cllr Brown**

8.2 An application has been received for a memorial with a small religious design on it which is identical to the neighbouring family memorial with the same design. **It was UNANIMOUSLY RESOLVED that the application design is approved, and the stonemason is to be advised.**

**Action:  
CC2**

**030/23H Remembrance Day Service 2022:** Plans for the event were discussed. A rehearsal including Cllrs Langford-Smith and Andreoli, the Scouts and the Revd Racklyeft, will be held at the end of the summer. The Service will take place on Sunday 13<sup>th</sup> November and a road closure will be required from 9am to 12 noon. The matter will be discussed again nearer the time.

**Action:  
CC2**

The meeting closed at 9.02pm.

**The next scheduled meeting of the Highways & General Purposes Committee will take place at the Old School at 7.30pm on Wednesday 28<sup>th</sup> September 2022**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please note minutes of meetings are published in draft form as soon as possible on the website to help residents. However, they do not become the formal record of the meeting until agreed or otherwise at the next meeting. Therefore, you should always check to see whether any amendments have been made.