



## PARISH COUNCIL OF DENMEAD

### MINUTES OF THE HIGHWAYS and GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 11<sup>th</sup> November 2020 VIA A SCHEDULED VIDEO MEETING, COMMENCING AT 7.30 pm

<b>Members:</b>	Cllr I Brown (Chairman)	(P)
	Cllr K Andreoli	(P)
	Cllr D Carson Langford-Smith	(P)
	Cllr P Langford-Smith	(P)
	Cllr K Scholey	(P)
	Cllr D Searle	(P)
	Cllr G West	(P)

**Also Present:** No member of the public was in attendance.

**092/21H** **Apologies:** None received.

**093/21H** **Declarations of Interest:** None received

**094/21H** **Minutes of the Previous Meeting:** The minutes of the meeting held on held on 30<sup>th</sup> September 2020. were submitted for approval. **It was RESOLVED that these minutes be accepted as an accurate record and were duly signed by the Chairman of the meeting.**

**095/21H** **Public Participation:** At 7.32pm the meeting recessed into open forum to allow comments and questions from members of the public. The meeting re-convened at 7.33pm. **Noted.**

**Matters Arising and Outstanding Matters from previous Minutes:**

**096/21H** (a) **HCC Highways Repairs in Denmead:** HCC Highways have completed a large number of repairs along Hambledon Road **Noted.**

**097/21H** (b) **Festive Lighting and Christmas Trees Decoration for Village Centre:** Instruction has been given to KM Project Services, as previously resolved, to replace last year's fairy lights which are no longer fit for purpose and to purchase new Christmas trees for the village centre. Recent correspondence has been received from KM Project Services to advise ordering 10 trees at £28 per tree. Each tree will have a "sponsored by Denmead Parish Council sign". The sponsorship to be promoted as widely as possible.  
It was **AGREED** that Council fund the trees.

**098/21H** (c) **Replacement of Dog Bins ~ Dual Purpose Bins:** Once ordered, a new 120ltr dual purpose bin shall replace the two existing dog bins, located at Ashling Park Greenway Entrance. **No Update Available**

**099/21H** (d) **Notice of Rights of Way:** Further updates are due to be received from HCC, in relation to the two Definitive Map Modification Order (DMMO) applications submitted by DPC in 2009 and 2012 respectively. **No Update Available**

**100/21H** (e) **Denmead Neighbourhood Watch ~ Signage:** Two residents have become the new co-ordinators for Denmead Neighbourhood Watch. They wish to effectively inform members of the public of the local scheme and to deter criminal behaviour by arranging the installation of Neighbourhood Watch signage. The new co-ordinators have been investigating the most appropriate locations where signage may be installed. **No Update Available**

**101/21H** (f) **Maintenance of Bus Shelters and Bus Stop Poles:** A request has been made to HCC Passenger Transport to provide a comprehensive list of all of the unowned bus stop poles, so that the locations could be established. **No Update Available**

**102/21H** (g) **Royal Mail Pouch Box Street Furniture on Highway:** Royal Mail had submitted an

application to WCC to request the removal of the Pouch Box at the corner of Harvest Road.  
**Noted.**

**103/21H** (h) Highway Repairs Required ~ Forest Road, towards Worlds End: A serious road defect previously reported by Cllr Carson, in her capacity as resident, has been reported again by the Deputy Clerk. DPC has requested that further investigation should be carried out in order to repair the road damage located along Forest Road, heading towards Worlds End. Cllr Carson to resend the details. **ACTION Cllr Carson**

**104/21H** (i) Kidmore Carpark ~ Vehicle Change Point: as been recently installed at the Kidmore Carpark, although DPC has never been notified. A large section of mature hedge has been removed as a direct result of the installation. WCC have advised that they will be installing more in order to meet climate change targets. Cllr West will ask SSE to express our disappointment and ask for consultation with further installations and to replant the hedge.

**105/21H** **ACTION Cllr West**  
(j) Denmead Speedwatch Scheme; In relation to recent Government Guidance and social distancing, the co-ordinator of Speedwatch advised that she is unhappy to recommence as we are in lockdown. 30 people have to go through the brief training required but there are no classroom sessions being held.

**106/21H** **Correspondence:**

(a) Application for a cremation plaque : an application with text has been received for a memorial plaque. **APPROVED.**

**107/21H** **Draft H&GP Budget Requirement for 2021 / 2022:** Budget for 2021 /2022 agreed for submission to Budget Planning session.

**108/21H** **Denmead Involvement with District Policing Team:** Response correspondence has been received from Denmead's PSCO in relation to DPC's request that the local Policing Team should set up quarterly Denmead Beat Surgeries for improved police presence in the village. Further correspondence has been sent to Denmead's new District Sergeant to invite her to attend either a Full Council or H&GP Committee meeting, although no response has been received to date. Cllr Searle offered to speak to the Police and try and get them to come to a meeting via zoom. It was **AGREED** unanimously. **ACTION Cllr Searle**

**Denmead Works Phase II:**

**109/21H** (a) Flexipave ~ Ashling Greenway: Flexipave repairs had been previously carried out to sections of Ashling Park Greenway, in order to help alleviate the flooding issue. As resolved at a previous H&GP Committee, Cllr West visited the site to assess the works and advises that it looks good but the joint between the flexipave and the existing tarmac is separating already so he would not recommend using this again.

It was **AGREED** that DPC should contact flexipave to advise them of the issue and ask for a solution.

**110/21H** (b) Arrangement of Meeting with HCC: Ms Karen Wright has now returned to her role at HCC to resume her lead responsibility of Denmead Works Phase II project. Ms Wright has been contacted on several occasions in order to arrange a daytime meeting in which Cllrs Brown and West have agreed to attend, although no response has been received to date.

It was **AGREED** to continue to arrange the meeting.

**Burial Ground:**

**111/21H** (a) Applications: The list of applications received since 30<sup>th</sup> Sept 2020 had been distributed to members for their information. **Noted.**

**112/21H** (b) Car Park ~ Replacement of Sleepers: Members were informed that four of the existing sleepers, located in the car park needed to be replaced. Due to the costings, in respect of the Financial Regulations, three quotations would be required. One quotation had only been

received so far. Council awaits two further quotes.

**113/21H** c) Mapping System: It had been previously recommended that the future Burial Ground administration would benefit from access to a bespoke mapping system, such as the use of GPS. The Vice-Chairman commented that during Parish Online training, it was explained that a GPS system could be used to feed the relevant information into DPC's existing Parish Online mapping system. **No Update Available**

**114/21H** d) Memorial Safety Testing: Members were informed that the specialised company, Memsafe, had recently carried out Memorial Safety Testing within the Burial Ground and had subsequently submitted an Excel spreadsheet report. **It was unanimously RESOLVED that three quotes would be sought to lay down the 24 memorial headstones identified on the report as presenting a level of high risk**

**Finial Rings:**

**115/21H** (a) Denmead Mill Finial: The next Finial on the list due to be refurbished would be at Denmead Mill, located at the junction of Old Mill Lane and the road that leads to Broadway Lane. A quotation had now been received from Handy Dave. At the last meeting it was RESOLVED that instruction should be given to the contractor to carry out refurbishment, and that funding would be taken from SAGE Code 7177. **No Update available**

**Flooding:**

**116/21H** There were no new or outstanding matters in relation to flooding to be discussed. **Noted.**

The meeting closed 8.46 pm

**The venue of the next scheduled meeting of the Highways & General Purposes Committee is to be determined, but shall take place at 7.30 pm on Wednesday 23<sup>rd</sup> December 2020**

Signed \_\_\_\_\_ Date \_\_\_\_\_