

# DENMEAD PARISH COUNCIL



## Minutes of the Highways & General Purposes Committee Meeting Held on Wednesday 1<sup>st</sup> March 2023 at 7.30pm At the Old School

Members: Cllr I Brown (**Chairman**) (P) Cllr N Meredith  
Cllr K Andreoli Cllr K Scholey  
Cllr A Berry (P) Cllr D Stallard  
Cllr M Clay Cllr G West (P)  
Cllr P Langford-Smith (P)

Also present: Sarah Young (Parish Clerk), Jo Hollingshead (Committee Clerk).  
There was 1 member of the public present.

**060/23H Apologies:** Apologies were received and accepted from Cllrs Andreoli, Meredith, and Scholey.

**061/23H Declarations of Interest:** There were no Declarations of Interest to note.

**062/23H Minutes of Previous Meeting:** The Minutes of the meeting held on 18<sup>th</sup> January 2023 were submitted for approval. **It was RESOLVED that the minutes of the meeting be accepted as an accurate record and were duly signed by the Chairman at the meeting.**

**063/23H Public Participation (S.0.3 e):** The public participation session opened at 7.31pm and closed at 7.35pm.

**064/23H Matters Arising and Outstanding Matters from Previous Minutes:** The following Matters Arising and Outstanding Matters from Previous Minutes were considered:

**1. Finial Post Refurbishment Programme:** The Forest of Bere finial post refurbishment is now underway, generously funded by Persimmon Homes. **Action Ongoing.**

**2. Forest Road Roundabouts:** It was noted that the Head Groundsman has arranged training for the whole team on 2<sup>nd</sup> March 2023 so that work can be undertaken on highways. Details of the training are to be forwarded to Members. A licence to cultivate has been applied for. Winchester City Council have been invoiced for their contribution to the project. **Action Ongoing.**

**Action:  
CC2**

**3. Warm Space Initiative:** Cllr Langford-Smith advised that the Church do not feel that this is required in Denmead. After discussion it was agreed to apply for funding next year if funding is available and after further research has been undertaken re viability. **NOTED.**

**4. Bus Shelter Noticeboards:** Members considered using the bus shelter noticeboards. After discussion, **it was UNANIMOUSLY RESOLVED to display the schedule of meetings on all outlying bus noticeboards, and to display specific event posters on village centre bus noticeboards with a rota in place to refresh these.**

**Action:  
CC2**

**5. Highways Repairs:** Further to the large number of comments online concerning the recent repair efforts of Hampshire Highways on Hambledon Road, and after discussion, it was agreed to encourage all residents to report potholes and road

defects with a post on Facebook. Upcoming roadworks can be checked on roadworks.org and potholes can be reported on the FixMyStreet app.

**Action:**  
**CC2**

**065/23H** **Correspondence:** Four items of correspondence were received:

1. Two emails have been received from Hampshire Police in reference to the Parish Council's request for anti-social behaviour (ASB) funding. See Minute Ref 067/23H.
2. An email has been received from PCSO Steph Wheeler-Osman advising that she has approved a Speedwatch site at Well Hill. **NOTED.**
3. An email has been received from the Commonwealth War Graves Commission. See Minute Ref 068/23H (6).
4. An email has been received from the Ludcombe Committee thanking the Parish Council and Benlee Construction for carrying out ditch and hedge works along Cemetery Lane. **NOTED.**

**066/23H** **Denmead Phase 2 Works:**

1. Update on Forest Road speeding measures: A meeting was held with Hampshire County Council (HCC) on 24<sup>th</sup> January 2023. A 24hr 7-day traffic survey is to be carried out through the village centre imminently and the results of this will be provided in due course. **Action Ongoing.**

**067/23H** **Denmead Involvement with District Policing Team:**

1. Autospeedwatch Device: Members discussed and determined action on the following points where applicable:
  - 1.1. A licence has been applied for from Hampshire Highways in conjunction with a request to Openreach to attach equipment to a telegraph pole. **Action Ongoing.**
  - 1.2. An Autospeedwatch device and accompanying sign will be ordered when the licence and permission are both granted and is to be located at Well Hill. **Action Ongoing.**
2. ASB Funding: Hampshire Police have advised that they are unable to provide funding as they do not believe speeding to be an anti-social behaviour issue. The recent spate of anti-social behaviour in the village was also discussed, and it was agreed to take up all of these matters with Donna Jones, Police & Crime Commissioner, and the local PCSO.
3. Beat Surgery: A Beat Surgery was held outside the Co-Op on Saturday 12<sup>th</sup> February 2023, with the majority of concerns being around traffic and speeding. **NOTED.**

**Action**  
**CC2**

**068/23H** **Burial Ground:** The following matters were discussed:

1. Applications: The list of applications received since January 2023 was received. **NOTED.**
2. Cemetery Lane Ditch: The ditch has been cleared and the hedge trimmed on 9<sup>th</sup>-10<sup>th</sup> February 2023. **NOTED.**
3. Resurfacing of Cemetery Lane and Burial Ground carpark: The tender process was started on 21<sup>st</sup> February 2023 with a deadline of 23<sup>rd</sup> March 2023. **Action Ongoing.**
4. Alternative Outsourcing of Cremation Plots: Members considered a quotation to create a new set of cremation plots. After discussion, **it was UNANIMOUSLY RESOLVED to accept the quotation on the proviso that Members approve the design (photos to be circulated by the Committee Clerk).**
5. Amendments to Regulations: The two amendments to the Regulations have been made and circulated to funeral directors and stonemasons. **Action Complete.**

**Action:**  
**CC2**

6. Commonwealth War Graves Commission (CWGC): The CWGC has contacted the Parish Council to ask if a sign indicating War Graves in the Burial Ground could be erected at no cost to the Parish Council. **It was UNANIMOUSLY RESOLVED to accept a War Graves sign and to erect the sign at the entrance to the Burial Ground once the resurfacing of Cemetery Lane and the carpark is complete.**

**Action:**  
**CC2**

7. Increase in Norse Fees: Norse has advised of fee increases for gravedigging services from 1<sup>st</sup> April 2023. The independent gravedigger used by the Parish Council has advised that his fees will also increase. After discussion, **it was UNANIMOUSLY RESOLVED to:**

**Accept the price increases but to use the independent gravedigger where possible.**

**To pass on the price increases.**

**Not to increase other fees for the municipal year 2023-2024.**

**Action:**  
**CC2**

The meeting closed at 8.21pm

**The next scheduled meeting of the Highways & General Purposes Committee will take place at the Old School at 7.30pm on Wednesday 12<sup>th</sup> April 2023**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please note minutes of meetings are published in draft form as soon as possible on the website to help residents. However, they do not become the formal record of the meeting until agreed or otherwise at the next meeting. Therefore, you should always check to see whether any amendments have been made.