

DENMEAD PARISH COUNCIL



Ashling Pavilion, Southwick Road, Denmead, Hampshire PO7 6LA
Tel: (023) 9224 7947

Date: 4th April 2023

Sarah Young
Clerk and Proper Officer
Sarah Young

Members are summoned to attend a meeting of the HIGHWAYS AND GENERAL PURPOSES COMMITTEE of DENMEAD PARISH COUNCIL as detailed below:

TIME, DATE AND LOCATION	7.30pm on Wednesday 12th April 2023 at the Old School, School Lane, Denmead, Hampshire PO7 6LU
MEMBERS	Cllrs: I. Brown (Chairman), G. West (Vice Chairman), K. Andreoli, A. Berry, M. Clay, P. Langford-Smith, K. Scholey, D. Stallard

AGENDA

(Note: all supporting documents previously circulated).

- 1. Apologies: To receive apologies** for absence.
- 2. Declarations of Interest:** Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 3. Minutes of Previous Meeting: To receive and approve** the accuracy of the Minutes of the previous meeting held on 1st March 2023.
- 4. Public Participation (S.0.3 (e)):** The meeting will, if necessary, recess for not more than 15 minutes for questions and comments from members of the public on matters appertaining to this committee.
- 5. Matters Arising and Outstanding Matters from previous Minutes: To consider any further actions** from Matters Arising and Outstanding Matters from previous Minutes:
 - 5.1 Finial Post Refurbishment Programme:** The refurbished Forest of Bere finial post will be installed in the next few weeks. **Action ongoing.**
 - 5.2 Forest Road Roundabouts:** The roundabouts have now been replanted. **Action complete.**
 - 5.3 Bus Shelter Noticeboards:** Meeting schedules have been placed in all of the outlying bus shelter noticeboards, and posters about the Coronation Street Party have been placed in the village centre bus shelter noticeboards. The noticeboards will be updated every 2-3 months. **Action complete.**
 - 5.4 Highways Repairs:** Many comments have been made on social media concerning the recent repair efforts of Hampshire Highways on Hambledon Road. Residents have been encouraged to report potholes and other road defects to Hampshire County Council or via the FixMyStreet app. **To discuss and determine action.**
 - 5.5 Barn Green Allotments:** Information on ownership of the hedgerow opposite the allotments has been sent to the Chairman of the Barn Green Allotments Association. **To note.**

6. **Correspondence:** Ten items of correspondence have been received:
- 6.1 An email from the office of the Police & Crime Commissioner in reference to the Parish Council's ongoing request for anti-social behaviour (ASB) funding. **Please refer to agenda item 8.2.**
 - 6.2 An email from a member of the public in reference to the Cemetery Lane ditch works. A reply has been sent. **To note.**
 - 6.3 An email from Hampshire County Council in reference to a notice of return of traffic management and on-street parking functions. **To note.**
 - 6.4 An email from Hampshire County Council in reference to street lighting energy and maintenance charges. **To note.**
 - 6.5 An email from Winchester City Council in reference to the Kidmore public toilets. **To discuss and determine action.**
 - 6.6 An email from Hampshire Highways in reference to autospeedwatch. **Please refer to agenda item 8.1.**
 - 6.7 An email from BT Openreach in reference to autospeedwatch. **Please refer to agenda item 8.1.**
 - 6.8 An email letter from Norse Southeast in reference to the termination of gravedigging services. **Please refer to agenda item 9.8.**
 - 6.9 An email and map location from Hampshire County Council in reference to the Forest Road speeding measures. **Please refer to agenda item 7.1.**
 - 6.10 An email in reference to a King Charles III commemorative bench with a suggested location of the village green. **To discuss and determine action.**
7. **Denmead Phase 2 Works:**
- 7.1 Update on Forest Road speeding measures: An automatic 24hr, 1-week traffic count has been carried out on Hambledon Road (near Mead End Road) and the results shared. The revised programme is as follows: complete design detail (inclusive of audits) by the end of April, tenders by the end of May to end of June, and on site by the end of August to the end of September. **To discuss and determine action.**
8. **Denmead Involvement with District Policing Team:**
- 8.1 Autospeedwatch Device: The Committee Clerk is in communication with Hampshire Highways regarding permission to install an autospeedwatch device. Swanmore Parish Council's autospeedwatch device is now up and running on Hampshire Highways' land. BT Openreach have advised that they will not give permission for the device to be installed on their street furniture. The Committee Clerk has advised the Police & Crime Commissioner's office of the difficulties in obtaining permission and has requested a response. Alternative sites on parish-owned land have been identified. **To discuss and determine action.**
 - 8.2 Anti-Social Behaviour (ASB) Funding: The office of the Police & Crime Commissioner is awaiting a report from their local office in response to the Committee Clerk's ongoing request for ASB funding. **To discuss and determine action.**
 - 8.3 Safer Neighbourhoods Panel Meeting: The meeting will take place on Thursday, 27th April at 7pm at Denmead Community Centre. Flyers have been distributed inviting local businesses to attend considering the recent spate of anti-social behaviour in the village. The Committee Clerk has asked the office of the Police & Crime Commissioner to ensure a police presence at the meeting. **To discuss and determine action.**

9. **Burial Ground:**

9.1 **Applications:** To receive the list of applications received since March 2023. **To note.**

9.2 **Resurfacing of Cemetery Lane and Burial Ground carpark:** Two tender applications have been received and redacted for the tender process to take place. Members should also be aware of Financial Regulations Chapter 11 when making a decision. **To discuss and determine action.**

9.3 **Alternative Outsourcing of Cremation Plots:** The new set of cremation plots is scheduled to be completed by the end of April 2023. **Action ongoing.**

9.4 **Amendments to Regulations (Minute Ref 068/23H (5)):** The two amendments to the Regulations have been made and circulated to funeral directors and stonemasons. **Action complete.**

9.5 **Further Amendments to Regulations:** Members are invited to consider reducing the right of interment for Denmead residents who have moved out of the village from five years to two years prior to death providing their name was on the Register of Electors during this period. This proposal is to conserve remaining Burial Ground land for as long as possible. There are approximately 5.5 years of full burial plots remaining, including the current reservations, although some of this land could be used for cremation plots instead. The average usage rate is 50 interments per year. **To discuss and determine action.**

9.6 **Commonwealth War Graves Commission (CWGC):** The CWGC application form for a sign indicating War Graves in the Burial Ground has been completed and received. The CWGC has suggested waiting until the resurfacing of Cemetery Lane and the carpark is complete before installing the sign. **Action ongoing.**

9.7 **Increase in Gravedigging fees:** The scale of fees has been updated to reflect an increase in gravedigging fees only for this municipal year in response to a notification from Norse. **Action complete.**

9.8 **Termination of Norse Gravedigging Services:** Norse have terminated the provision of gravedigging services to the Parish Council from 1st April 2023. Three members of the Grounds Team are willing to train in gravedigging, including digger training and shoring up of graves. The Head Groundsman is obtaining a quote from a training company. In the meantime, an independent gravedigger is being contracted. **To discuss and determine action.**

9.9 **Norse Contracted Work 2022-2023:** A list is presented to Members. **To discuss and determine action.**

9.10 **Rookwood Nature Reserve: a natural Scattering Site:** A proposal to create a natural Scattering Site within Rookwood Nature Reserve is presented to Members. **To discuss and determine action.**

9.11 **Memorial Application:** An application for a headstone with an engraving measuring 20cm x 25cm has been received. The previous resolution on this headstone (Ref 011/22H (d)) states that it was agreed to reject the engraving application of 20cm x 25cm but to offer an engraving size of 13cm in diameter. **To discuss and determine action.**

The next Council meeting will be held on Wednesday 24th May 2023 *

*** Subject to change due to elections ***

All in attendance should be aware that filming, photographing, recording, broadcasting, or transmitting the proceedings of the Council may occur during the meeting.