

# DENMEAD PARISH COUNCIL



## Minutes of the Highways & General Purposes Committee Meeting Held on Wednesday 12<sup>th</sup> April 2023 at 7.30pm At the Old School

<u>Members:</u>	Cllr I Brown ( <b>Chairman</b> )	(P)	Cllr P Langford-Smith	(P)
	Cllr K Andreoli	(P)	Cllr K Scholey	(P)
	Cllr A Berry	(P)	Cllr D Stallard	
	Cllr M Clay		Cllr G West	(P)

Also present: Jo Hollingshead (Committee Clerk).  
There was 1 member of the public present.

**069/23H** Apologies: Apologies were received from Cllr Stallard.

**070/23H** Declarations of Interest: There were no Declarations of Interest to note.

**071/23H** Minutes of Previous Meeting: The Minutes of the meeting held on 1<sup>st</sup> March 2023 were submitted for approval. **It was RESOLVED that the minutes of the meeting be accepted as an accurate record and were duly signed by the Chairman at the meeting.**

**072/23H** Public Participation (S.0.3 e): The public participation session opened at 7.31pm and closed at 7.40pm.

**073/23H** Matters Arising and Outstanding Matters from Previous Minutes: The following Matters Arising and Outstanding Matters from Previous Minutes were considered:

1.Finial Post Refurbishment Programme: The refurbished Forest of Bere finial post will be installed in the next few weeks. The stripy post is already in place. **Action ongoing.**

2.Forest Road Roundabouts: The roundabouts have now been replanted for the spring and summer and will be replanted with the agreed scheme in the autumn. The Chairman asked that the Grounds Team were formally thanked for their work. **Action complete.**

3.Bus Shelter Noticeboards: Meeting schedules have been placed in all the outlying bus shelter noticeboards, and posters about the Coronation Street Party have been placed in the village centre bus shelter noticeboards. The noticeboards will be updated every 2-3 months. **Action complete.**

4. Highways Repairs: Many comments have been made on social media concerning the recent repair efforts of Hampshire Highways. It was discussed that the more complaints received for a pothole then the sooner it will rise up the list and be repaired. **It was UNANIMOUSLY RESOLVED that Members will report as many potholes as possible.**

**Action:  
CC2**

5. Barn Green Allotments: Information on ownership of the hedgerow opposite the allotments has been sent to the Chairman of the Barn Green Allotments Association. **Noted.**

**074/23H Correspondence:** Ten items of correspondence were received:

1. An email from the office of the Police & Crime Commissioner in reference to the Parish Council's ongoing request for anti-social behaviour (ASB) funding. See Minute Ref 076/23H (2).
2. An email from a member of the public in reference to the Cemetery Lane ditch works. A reply has been sent. **Noted.**
3. An email from Hampshire County Council in reference to a notice of return of traffic management and on-street parking functions. **Noted.**
4. An email from Hampshire County Council in reference to street lighting energy and maintenance charges. **Noted.**
5. An email from Winchester City Council (WCC) in reference to the Kidmore public toilets. **It was UNANIMOUSLY RESOLVED to advise WCC that the Parish Council is happy to continue to contribute to the costs of maintaining the facility.**
6. An email from Hampshire Highways in reference to autospeedwatch. See Minute Ref 076/23H (1).
7. An email from BT Openreach in reference to autospeedwatch. See Minute Ref 076/23H (1).
8. An email letter from Norse Southeast in reference to the termination of gravedigging services. See Minute Ref 077/23H (8).
9. An email and map location from Hampshire County Council in reference to the Forest Road speeding measures. See Minute Ref 075/23H (1).
10. An email in reference to a King Charles III commemorative bench with a suggested location of the village green. **It was UNANIMOUSLY RESOLVED not to purchase a bench.**

**Action:  
CC2**

**075/23H Denmead Phase 2 Works:**

1. Update on Forest Road speeding measures: Hampshire County Council have carried out a 1-week traffic count on Hambledon Road (near Mead End Road) and part of the survey data has been provided to the Parish Council. It was discussed that the full survey data would provide meaningful information. **It was UNANIMOUSLY RESOLVED that the Committee Clerk will request the full survey data.**

**Action:  
CC2**

**076/23H Denmead Involvement with District Policing Team:**

1. Autospeedwatch Device: The lack of co-operation from Hampshire Highways was discussed. It was also discussed that autospeedwatch was supposed to be a trial alongside Swanmore Parish as agreed by the office of the Police & Crime Commissioner, so that a comparison of the data could be made. **It was UNANIMOUSLY RESOLVED to request a copy of Swanmore Parish's agreement with Hampshire Highways, to contact Hampshire Highways again to request the same permission for the trial, and to consider the bus stop on Well Hill as an alternative location for the device.**
2. ASB Funding: The office of the Police & Crime Commissioner is awaiting a report from their local office in response to the Committee Clerk's ongoing request for ASB funding. **It was UNANIMOUSLY RESOLVED that the Committee Clerk will obtain an update for the next committee meeting.**

**Action  
CC2**

**Action:  
CC2**

3. Safer Neighbourhoods Panel Meeting: The meeting will take place on Thursday 27<sup>th</sup> April 2023 at 7pm at Denmead Community Centre. Local businesses have been invited to attend. The Committee Clerk has asked the office of the Police & Crime Commissioner to ensure that there is a police presence at the meeting. **It was UNANIMOUSLY RESOLVED to ask again that the Police attend this meeting, and to agree the next meeting date with the PCSO to ensure a police presence.**

Action:  
CC2

**077/23H** Burial Ground: The following matters were discussed:

1. Applications: The list of applications received since March 2023 was received. **Noted.**

2. Resurfacing of Cemetery Lane and Burial Ground carpark: Members considered the two tender applications that have been received. After discussion, **it was UNANIMOUSLY RESOLVED that:**

**2.1 The Committee Clerk will email the tenders received and tender documents to Members.**

**2.2 The Committee Clerk will arrange an on-site meeting with the tender companies and two Councillors, so that measurements and costs can be confirmed.**

Action:  
CC2

3. Alternative Outsourcing of Cremation Plots: The new set of cremation plots is scheduled to be completed by the end of April 2023. **Action ongoing.**

4. Amendments to Regulations (Minute Ref 068/23H (5)): The two amendments to the Regulations have been made and circulated to funeral directors and stonemasons. **Action complete.**

5. Further Amendments to Regulations: Members were invited to consider a further amendment to the Regulations. After discussion, **it was RESOLVED by a majority of 4:2 to:**

**5.1 Reduce the right of interment for Denmead residents who have moved out of the village from five years to two years prior to death, providing that their name was on the Register of Electors during this period.**

**5.2 If there is a strong Denmead family connection then committee will evaluate each case on an individual basis and the right of interment may be extended from two years to five years.**

Action:  
CC2

6. Commonwealth War Graves Commission (CWGC): The War Graves sign is to be installed after the resurfacing of Cemetery Lane and the Burial Ground carpark is complete. **Action ongoing.**

7. Increase in Gravedigging Fees: The scale of fees has been updated to reflect an increase in gravedigging fees only for this municipal year in response to a notification from Norse. **Action complete.**

8. Termination of Norse Gravedigging Services: Norse have terminated the provision of gravedigging services to the Parish Council from 1<sup>st</sup> April 2023. An independent gravedigger is currently being contracted. Three members of the Grounds Team are willing to train in gravedigging services and the Committee Clerk provided training costs. After discussion, **it was UNANIMOUSLY RESOLVED to continue to contract the independent gravedigger but not to train the Grounds Team in gravedigging.**

9. Norse Contracted Work 2022-2023: A list was presented to Members. After discussion, **it was UNANIMOUSLY RESOLVED to obtain quotes from alternative companies for bin collections.**

Action:  
CC2

10. Rookwood Nature Reserve: A Natural Scattering Site: A proposal to create a natural scattering site within Rookwood Nature Reserve was presented to Members. After discussion, **it was UNANIMOUSLY RESOLVED to include an article in the next Denmead Scene to gauge the feeling towards the idea among residents, and to create an action plan including costings and drawings.**

**Action:  
CC2**

11. Memorial Application: Members considered an application for a headstone with an engraving on it. **It was UNANIMOUSLY RESOLVED to uphold the previous resolution (Minute Ref 011/22H (d)) and to offer an engraving size of 13cm in diameter.**

**Action:  
CC2**

The meeting closed at 9.10pm

**The next scheduled meeting of the Highways & General Purposes Committee will take place at the Old School at 7.30pm on Wednesday 24<sup>th</sup> May 2023**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please note minutes of meetings are published in draft form as soon as possible on the website to help residents. However, they do not become the formal record of the meeting until agreed or otherwise at the next meeting. Therefore, you should always check to see whether any amendments have been made.