

DENMEAD PARISH COUNCIL



Ashling Pavilion, Southwick Road, Denmead, Hampshire PO7 6LA
Tel: (023) 9224 7947

Date: 18th May 2023

Sarah Young
Clerk and Proper Officer
Sarah Young

Members are summoned to attend a meeting of the HIGHWAYS AND GENERAL PURPOSES COMMITTEE of DENMEAD PARISH COUNCIL as detailed below:

TIME, DATE AND LOCATION	7.30pm on Wednesday 24th May 2023 at the Old School, School Lane, Denmead, Hampshire PO7 6LU
MEMBERS	Cllrs: I. Brown (Chairman), K. Andreoli, A. Berry, A. Boccini, M. Clay, B. Gibbs, P. Langford-Smith, K. Scholey, D. Stallard, M. Walsh, G. West

AGENDA

(Note: all supporting documents previously circulated).

- Apologies:** To receive apologies for absence.
- Declarations of Interest:** Arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- Minutes of Previous Meeting:** To receive and approve the accuracy of the Minutes of the previous meeting held on 12th April 2023.
- Election of a Vice-Chair:** To elect a Vice-Chair of the Highways & General Purposes Committee for the municipal year 2023-2024.
- Public Participation (S.0.3 (e)):** The meeting will, if necessary, recess for not more than 15 minutes for questions and comments from members of the public on matters appertaining to this committee.
- Matters Arising and Outstanding Matters from previous Minutes:** To consider any further actions from Matters Arising and Outstanding Matters from previous Minutes:
 - Finial Post Refurbishment Programme:** The refurbished Forest of Bere finial post has now been installed. **Action complete.**
 - Highways Repairs:** Residents are being encouraged to report potholes and other road defects to Hampshire County Council. **Action complete.**
 - Kidmore Public Toilets:** Winchester City Council have been advised that the Parish Council is happy to continue to contribute to the costs of maintaining the facility. **Action complete.**
 - Dog Waste Bin at Wayfarer's Green:** This matter has been referred by the Amenities Committee. The black bin does not need replacing. **To discuss and determine action.**
- Correspondence:** Ten items of correspondence have been received:
 - 7.1 An email from a resident in reference to a request that Hampshire Day (15th July) is added to the Flag Flying Days, and that the Hampshire flag is flown. **To discuss and determine action.**
 - 7.2 A letter from a resident in reference to the persistent flooding at the junction of Kidmore Lane and Hambledon Road. The Committee Clerk has reported it. **To note.**

- 7.3 An email from Cllr Jackie Porter in reference to the extension of the Burial Ground. **See agenda item 10.6.2.**
- 7.4 A letter from a resident in reference to road defects in Maple Drive. **To note.**
- 7.5 An email on behalf of the widow of a recent interment, requesting to reserve the plot next to her late husband. **See agenda item 10.5.4.**
- 7.6 An email from the Office of the Police & Crime Commissioner (OPCC) in reference to Anti-Social Behaviour (ASB) funding. **See agenda item 9.2.**
- 7.7 An email in reference to a memorial application. **See agenda item 10.5.5.**
- 7.8 An email notification from Hampshire Highways of changes to street lighting energy and maintenance charges from 1st April 2023. **To note.**
- 7.9 An email from the vicar of All Saints Church in Denmead in reference to reservations at the Burial Ground. **See agenda item 10.4.2.**
- 7.10 An email from a resident in reference to the proposed traffic calming measures on Forest Road. Her concerns have been forwarded to Hampshire Highways and the Havant Borough Council design team. **To note.**

8. Denmead Phase 2 Works:

8.1 Update on Forest Road speeding measures: A request for the full survey data was made to Hampshire County Council (HCC). HCC have released the initial data (previously circulated to Council). HCC will make the data available to the public in due course, once the consultation is completed. **To note.**

8.2 Residents concerns re Forest Road speeding measures: The Havant Borough Council design team and HCC have confirmed that it would be feasible to relocate the build-out closest to their property. The revised design has considered impact on inter-visibility between approaching vehicles. The plan is to move this particular build-out approximately 15m eastwards, which would then put the Give Way markings near Lamp Column 44, and away from the bus stops, junctions and accesses. This information has been communicated to the member of the public. **To note.**

9. Denmead Involvement with District Policing Team:

9.1 Autospeedwatch Device: A copy of Swanmore's application to Hampshire Highways has been obtained. Swanmore have advised that originally Swanmore and Denmead got the go ahead for a trial from Donna Jones but when the police looked at the device in more detail, they said they couldn't support the trial and/or didn't have the resources. Swanmore has ended up doing the pilot without police support (yet) and their consent from Hampshire Highways is only valid for 3 months. An alternative location for a device is proposed on the bus stop at Well Hill, for which no consent from Hampshire Highways would be required. **To discuss and determine action.**

9.2 Anti-Social Behaviour (ASB) Funding: A reply has been received from Luke Finnegan of the Office of the Police and Crime Commissioner (OPCC). He has discussed Donna Jones' ASB fund with Sgt Hook. The fund is available to provide solutions when standard policing input has not resolved a specific issue. The funding requires a case to be submitted by the Police to the OPCC office. Any suggestions should be made to Sgt Hook or Chief Inspector Sibley who can consider bringing to the next task force meeting. **To discuss and determine action.**

10. Burial Ground:

10.1 Applications: To receive the list of applications received since April 2023. **To note.**

10.2 Resurfacing of Cemetery Lane and Burial Ground carpark: The Parish Clerk and the Responsible Financial Officer ask that the Parish Council undertakes the recommendations in the email to Members dated 21st April 2023, to create a robust audit trail that will satisfy both internal and external auditors. Ref Procurement Policy V1. **To discuss and determine action.**

10.3 New Cremation Plots: The first new set of cremation plots is now complete. Members are invited to consider a second set of cremation plots. **To discuss and determine action.**

10.4 Burial Ground Management: Members are invited to consider the supporting document and **to discuss and determine action** on each of the following points:

10.4.1 To consider no further double-depth plots to be dug with immediate effect.

10.4.2 To consider the ongoing reservations of adjacent single-depth plots for remaining spouses (residents only). **Ref agenda item 7.9.**

10.4.3 To consider re-openings of existing plots for a second interment OR new single-depth plots to be dug only during the guideline months of May to October.

10.4.4 To consider the purchase of hydraulic shoring and a grave lock at a cost of £4,140.80 + VAT for the use of any gravedigger contracted by Denmead Parish Council.

10.4.5 To consider creating a spoil heap area in the bottom corner of North Field.

10.5 Burial Ground Administration: Members are invited to consider the supporting document and **to discuss and determine action** on each of the following points:

10.5.1 To consider the proposed amendments to the Burial Ground Regulations **in reference to the proposals/resolutions in agenda item 10.4.**

10.5.2 To consider a gravedigging surcharge of an additional £200 in the event of an interment of a coffin measuring more than the standard size of 6'6" x 27".

10.5.3 To consider the proposed amendments to the Scale of Fees regarding gravedigging fees and surcharge for over-size coffins only.

10.5.4 To consider a request from the widow of a recent interment to reserve the plot next to her late husband, since it was not possible to dig a double-depth plot at the time of interment. **Ref agenda item 7.5.**

10.5.5 To consider the response received in reference to a memorial application. The Clerk will take responsibility for the matter going forward on behalf of the Committee Clerk.

Ref agenda item 7.7.

10.6 Conservation of land and extension of the Burial Ground: Members are invited to consider the supporting document and **to discuss and determine action** on each of the following points:

10.6.1 To consider suggestions of ways to conserve existing space at the Burial Ground.

10.6.2 Cllr Jackie Porter has suggested arranging a meeting with the agents of Winchester College (Hallam Land) after the election period. Winchester College owns the adjacent land to the Burial Ground and Winchester City Council have an agreement of understanding with Winchester College. Please refer to this link for further information on Compulsory

Purchase: www.gov.uk/guidance/compulsory-purchase-and-compensation-guide-1-procedure

10.6.3 ECOSA Ltd has withdrawn their quote to carry out a preliminary ecological appraisal at Rookwood Nature Reserve. Alternative quotations have been requested. The Responsible Financial Officer has advised that funds of £1,000 are available in Climate Change & Environmental Planning for a survey (Sage Code 5318).

10.6.4 To consider the updated plan and provisional costings for a natural scattering site at Rookwood Nature Reserve. The manager of Rookwood View has been consulted, and she has asked residents to contact the Parish office with their views. Winchester City Council have advised that planning permission for Change of Use would be required.

The next Council meeting will be held on Wednesday 5th July 2023

All in attendance should be aware that filming, photographing, recording, broadcasting, or transmitting the proceedings of the Council may occur during the meeting.