

DENMEAD PARISH COUNCIL



Minutes of the Highways & General Purposes Committee Meeting Held on Wednesday 5th July 2023 at 7.30pm At the Old School

Members: Cllr I Brown (**Chairman**) (P) Cllr B Gibbs
Cllr K Andreoli (P) Cllr P Langford-Smith (P)
Cllr A Berry (P) Cllr K Scholey
Cllr A Boccini (P) Cllr D Stallard
Cllr M Clay Cllr G West (**Vice-Chairman**)

Also present: Jo Hollingshead (Committee Clerk).
There were no members of the public present.

011/24H Fire Exits: The Chairman advised all those present of the location of the fire exits.

012/24H Apologies: Apologies were received from Cllrs Clay, Scholey and Stallard. Apologies were also received from Cllr West but not seen by the Committee Clerk until the following day.

013/24H Declarations of Interest: There were no Declarations of Interest to note.

014/24H Minutes of Previous Meeting: The Minutes of the meeting held on 24th May 2023 were submitted for approval. **It was RESOLVED that the minutes of the meeting be accepted as an accurate record and were duly signed by the Chairman at the meeting.**

015/24H Public Participation (S.0.3 e): There was no requirement for a public participation session.

016/24H Matters Arising and Outstanding Matters from Previous Minutes: The following Matters Arising and Outstanding Matters from Previous Minutes were considered:

1. Dog Waste Bin at Wayfarer's Green: After discussion, **it was UNANIMOUSLY RESOLVED to ask the Head Groundsman to carry out the most cost-effective solution to the issue.**

**Action:
HG**

2. Hampshire Flag: A Hampshire flag has been purchased and will be flown on Saturday 15th July. **Noted.**

3. Burial Ground Working Party: After discussion, **it was UNANIMOUSLY RESOLVED not to create a Working Party.**

4. Budget: The Chairman asked Members to send suggestions to the Committee Clerk. Some ideas proposed so far were a replacement dual-purpose bin and another speed sign. This item is to be carried forward to the next meeting on 16th August 2023.

**Action:
All**

017/24H Correspondence: Six items of correspondence were received:

1. Two emails from residents in reference to the proposed Forest Road speeding measures. **Noted.**

2. Two emails from Hampshire County Council sent in response to residents in reference to the proposed Forest Road speeding measures. **Noted.**

3. An email from Tozer's in reference to a memorial application. **See Minute Ref 020/24H (4.1).**

4. An email from the Vicar of All Saints Church. **Noted.**

018/24H Denmead Phase 2 Works:

1. Update on Forest Road speeding measures: Hampshire County Council is compiling an information document for residents, and this should be available shortly. **Action ongoing.**

019/24H Denmead Involvement with District Policing Team:

1. Autospeedwatch Device: A device and warning signs have been purchased and have been installed today on the bus stop at Well Hill. An update will be given at the next committee meeting. The Committee Clerk was thanked for her work on this project. **Action ongoing.**

**Action:
CC2**

020/24H Burial Ground: The following matters were discussed:

1. Applications: The list of applications since the last committee meeting was received. **Noted.**

2. Resurfacing of Cemetery Lane and Burial Ground carpark: Cllrs Langford-Smith, West and Walsh met to progress the project and it was agreed that the Parish Clerk will put a weighted list together for approval by committee. The Parish Clerk will also contact the companies that have submitted tenders. It was noted that the meeting was very productive and Cllr West's input had been invaluable. **Action ongoing.**

**Action:
Parish
Clerk**

3. Burial Ground Management: The following points were considered in conjunction with an interim report:

3.1 One groundwork company has expressed interest in gravedigging and has submitted a quote.

3.2 It has been confirmed that the hydraulic shoring can be used to dig single-depth or double-depth plots, whether standard size or over-size. An amended quote was received for the equipment required should an alternative company be sourced to dig plots.

Members considered the above two points simultaneously and **it was UNANIMOUSLY RESOLVED to purchase the hydraulic shoring and associated equipment so that the groundwork company can be contracted to carry out double-depth plot digs. It was also UNANIMOUSLY RESOLVED to organise a test dig for the groundworks company in a suitable location once the hydraulic shoring has been delivered.** Cllrs Langford-Smith and Andreoli confirmed that they would be willing to attend the test dig with the Committee Clerk.

**Action:
CC2**

3.3 A proposal to enable the remaining Welters plots to be used was discussed. **It was UNANIMOUSLY RESOLVED to obtain measurements of a Welters plot inner chamber to create a template for a waterproof liner.**

**Action:
CC2 /
Chairman**

4. Burial Ground Administration: The following points were considered:

4.1 A response has been received from Tozer's in reference to a memorial application with a suggested amendment for the Memorial Application Form. **It was UNANIMOUSLY RESOLVED to follow the solicitor recommendation.**

**Action:
CC2**

5. Conservation of land and extension of the Burial Ground: The following points were considered:

5.1 Further options to conserve existing space were considered. It was noted that any options chosen would require consultation with residents. **Noted.**

5.2 Cllr Jackie Porter has been asked to arrange a meeting with the agents of Winchester College (Hallam Land), since Winchester City Council have a memorandum of understanding with Winchester College. **Action ongoing.**

5.3 A preliminary ecological survey on Rookwood Nature Reserve has been booked for Tuesday 18th July with Arbtech Ltd. **Noted.**

5.4 Winchester City Council have advised that planning permission for a Change of Use will be required at Rookwood Nature Reserve. **It was UNANIMOUSLY RESOLVED to await the results of the ecological survey before applying for planning permission.**

The meeting closed at 8.13pm

The next scheduled meeting of the Highways & General Purposes Committee will take place at the Old School at 7.30pm on Wednesday 16th August 2023

Signed: _____ **Date:** _____

Please note minutes of meetings are published in draft form as soon as possible on the website to help residents. However, they do not become the formal record of the meeting until agreed or otherwise at the next meeting. Therefore, you should always check to see whether any amendments have been made.